

State of Hawaii
Department of Labor and Industrial Relations
Office of Community Services

Addendum 1

12/27/12

To

Request for Proposals

OCS LBR 903-02_14

Employment Core Services for Low-Income Persons
December 27, 2012

December 27, 2012

ADDENDUM NO. 2

To

**REQUEST FOR PROPOSALS
EMPLOYMENT CORE SERVICES FOR LOW-INCOME PERSONS
OCS LBR 903-02_14**

The Office of Community Services is issuing this addendum to OCS LBR 903-02_14, Employment Core Services for Low-Income Persons Training for the purposes of:

- Responding to written questions submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

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Responses to Question Raised by Applicants
For OCS LBR 903-02_14, Employment Core Services for Low-Income Persons

- 1. On page 20 of the RFP, Section F. Probable Funding Amounts, Source, and Period of Availability, the total amount per year in the biennium is listed at \$1.2 million. However, the total of the amounts listed per County add up to \$1.3 million. Can you advise which is accurate?**

The amount budgeted for the ECS-LIP Program is \$1.2 million. The County amounts are round figures used as suggested budgeted targets and may not reflect actual awards after proposal review. As the RFP states, applicants should apply for the amount they believe is necessary based on capacity and need. OCS reserves the right to award any amount based on available funds and competitive scoring during the evaluation process.

- 2. The addenda for this RFP has two sections that appear to conflict:**

“4. For Vocational Training (Milestone 2a) is it on a “Tier” system? Do the tuition costs come from the same pot as the Milestones?”

The Vocational Training optional milestone is different from Tier level to Tier level. However, the amount of total costs the State will reimburse for tuition remains at \$1,000 no matter what tier the client is in. The provider compensation is increased from one Tier to the next, in agreement with other costs for more difficult to serve clients. If a particular client does not enroll in Vocational Training, the sum available for tuition is then only available for Milestone 6. If a provider enrolls a client in Vocational Training whose qualified tuition costs exceed \$1,000, they may cover that cost from their compensation or from other sources for costs beyond the reimbursable maximum.

6. Is it possible for a client to qualify for both Milestones 2a and Milestone 6?

No. OCS has decided to eliminate Milestone 6 from this RFP.”

Is milestone 6 still available for ECS clients for whom tuition reimbursement is NOT requested? (Question 4 indicates M6 CAN be claimed, while question 6 suggests M6 has been eliminated.

Milestone 6 has been eliminated.

- 3. If Milestone 6 is being eliminated in its entirety, will the reimbursement rates for the other Milestones be changed?**

No. Milestone rates will remain as indicated on the RFP and subsequent addenda. Thus, the applicant may be able to serve additional clients for a shorter period of time.

4. It appears Milestone 2a can be claimed out of sequence? Can a client get tuition reimbursement to improve job skills even AFTER achieving Milestone 3?

Yes. Milestone 2a must be completed after intake in Milestone 1. However, as many clients may not have selected appropriate vocational training until after trial employment, Milestone 2a may be claimed out of sequence during any time the person is in the program. Tuition costs for training before or after the program period may not be reimbursed.