

State of Hawaii
Department of Public Safety
Health Care Division
Medical Services

Addendum B

December 15, 2011

To

Request for Proposals

RFP No.: PSD 12-HCD-14

**RFP Title: Temporary Locum Tenens Physicians
and Psychiatrists for Correctional
Facilities on the Island of Oahu**

RFP Issued: December 7, 2011

December 15, 2011

ADDENDUM NO. B
To
REQUEST FOR PROPOSALS
RFP Title: Temporary Locum Tenens Physicians and Psychiatrists for Correctional
Facilities on the Island of Oahu
RFP No.: PSD 12-HCD-14

The Department of Public Safety, Health Care Division, Medical Services is issuing this addendum to RFP Number: PSD 12-HCD-14, Temporary Locum Tenens Physicians and Psychiatrists for the purposes of:

- Responding to questions that arose at the orientation meeting of December 12, 2011 and written questions subsequently submitted in accordance with of the RFI.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to <new date>.
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

Contact person's name: Marc S. Yamamoto
Contact phone: (808) 587-1215
Contact e-mail address: marc.s.yamamoto@hawaii.gov
Contact address: 919 Ala Moana Boulevard, Room 413
Honolulu, Hawaii 96814

Responses to Question Raised by Applicants
For RFI No. PSD 12-HCD-14, Temporary Locum Tenens Physicians and Psychiatrists
for Correctional Facilities on the Island of Oahu

Question No. 1: Regarding the rates that the contract has set for Locums (Psychiatrists - \$150.00/hour all inclusive and Primary Care - \$120.00/hour all inclusive). Are these flexible at all? Considering the airfare, rental and hotel that is typically included in an all inclusive rate, it leaves no room for these expenses. Our search efforts are restricted to local psychiatrists on the island only.

Response No. 1: No, the rates stated are not negotiable.

Question No. 2: When the RFP is due 12/19/11, will you require our candidates to be submitted with the RFP or after the contract is awarded to vendors?

Response No. 2: No, candidate information will be required at the time of need.

Question No. 3: Can the RFP and candidate submissions be sent to the DPS via email rather than traditional mail?

Response No. 3 The RFP and candidate submissions may be submitted via email to marc.s.yamamoto@hawaii.gov with "RFP No. PSD 12-HCD-14, Proposal" in the subject line of the email. Emailed submittals shall be followed by hard copies postmarked no later than December 19, 2011 by the USPS.

Question No. 4: Can the notice of award be emailed to chosen vendors rather than by traditional mail?

Response No. 4: The notice of award and statement of findings and decision will be distributed via USPS and electronically as per HRS, §3-143-303(b).

Question No. 5: Are there any current contracts in place for similar services? If so, please supply the vendor contact information and rates.

Response No. 5: PSD has a procurement exemption (PEH No 12-12) to December 31, 2011.

Question No. 6: What was the amount of contract spend for these services over the last contract period?

Response No. 6: The estimated amount for PEH No. 12-12 is \$60,000.00

Question No. 7: What is the estimated amount of contract usage for this contract(s)?

Response No. 7: The usage for this contract is dependent on the hiring process for a permanent position.

Question No. 8: How many companies is the State of Hawaii planning on awarding these contract to?

Response No. 8: The number of contracts awarded with depend on the number of qualified applicants.

Question No. 9: With a pricing threshold already set (\$150/hr – Psychiatrists and \$120/hr Physicians), how will the 60 point scale be utilized in awarding these contracts?

Response No. 9: Refer to Section 4 of the RFP. The applicant scoring the highest score will be designated the primary, the second highest scoring applicant the secondary.

Question No. 10: Is there a minimum score necessary for contract award?

Response No. 10: 45 points shall be the minimum score acceptable for an award.

Question No. 11: In regards to the personnel section, can you please clarify how many candidates need to be included with this RFP response?

Response No. 11: None, refer to response no. 2.

Question No. 12: Can candidates be submitted for this RFP with licensure outside of Hawaii?

Response No. 12: No, candidates have to have SOH license to practice in the State. For RFP, do not have to submit candidates at this time.

Question No. 13: How many facilities does the HCD operate?

Response No. 13: There are four facilities on the island of Oahu..

Question No. 14: Who are the Health Care Administrators and Medical Directors that oversee locum staffing at these facilities?

*Response No. 14: Wes Mun, Health Care Administrator
Marc Rosen, Medical Director*

Question No. 15: What is the current inmate population for all of these facilities?

Response No. 15: 2,779

Question No. 16: What are the proposed shifts/schedules needed for these psychiatrists and physicians (40hrs/wk, 4x10hr shifts, etc)?

Response No. 16: 40 hrs wk, 8 hours day, 5 days a week.