

State of Hawaii
Department of Public Safety
Health Care Division
Medical Services Branch

Request for Proposals

RFP No.: PSD 12-HCD-14

**Temporary Locum Tenens
Psychiatrists and Physicians**

Date Issued: December 7, 2011

Proposal Submittal Deadline: December 19, 2011
Orientation Session: December 12, 2011 8:00 a.m.,
Department of Public Safety
919 Ala Moana Blvd. Room 407
Honolulu, Hawaii 96814. Teleconference available.

Note: If this RFP was downloaded from the State Procurement Office RFP Website each applicant must provide contact information to the RFP contact person for this RFP to be notified of any changes. For your convenience, an [RFP Interest form](#) may be downloaded to your computer, completed and e-mailed or mailed to the RFP contact person. The State shall not be responsible for any missing addenda, attachments or other information regarding the RFP if a proposal is submitted from an incomplete RFP.

December 7, 2011

REQUEST FOR PROPOSALS

**Temporary Locum Tenens
Psychiatrists and Physicians**

RFP No.: PSD 12-HCD-14

NOTICE

The Department of Public Safety, Health Care Division, Medical Service Branch is requesting proposals from qualified applicants to provide temporary Locum Tenens Psychiatrists and Physicians to provide psychiatric or medical services to all Departmental Correctional Facilities located on the island of Oahu.

SUBMITTAL DEADLINE

All proposals mailed by the United States Postal Service (USPS) shall be postmarked by December 19, 2011 to the mail-in address and received no later than ten days from the submittal deadline. Hand delivered proposals shall be received no later than December 19, 2011. 4:30 p.m. Hawaii Standard Time (HST) at the drop-off site.

Proposals postmarked or hand delivered after the designated deadline shall be considered late and rejected. Deliveries by private mail services such as FEDEX shall be considered hand deliveries and shall be rejected if received after the submittal deadline.

**MAIL-INS AND HAND
DELIVERIES (DROP-OFF
SITE):**

Department of Public Safety
Administrative Services Office
– Planning and Contracts
919 Ala Moana Blvd. #413
Honolulu, Hawaii 96814

An orientation session to familiarize applicants with the procurement process and the requirements of the RFP shall be held. Applicants are encouraged to submit written questions prior to the orientation. Questions at the orientation are permitted, but oral questions should be submitted in writing by the date indicated in the Procurement Timetable to ensure an official written response.

Date and time: December 12, 2011 8:00 a.m.
Location: 919 Ala Moana Blvd #407
Honolulu, Hawaii 96814 or by
teleconference: (808) 587-1250

INQUIRIES

Inquiries regarding this RFP should be directed to the RFP contact person:
Mr. Marc Yamamoto
919 Ala Moana Blvd., Room 413
Honolulu, Hawaii 96814

Telephone: (808) 587-1215 e-mail: marc.s.yamamoto@hawaii.gov

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NOT USED IN THIS SOLICITATION
There are no attachments.

Section 1

Administrative Overview

I. Procurement Timetable

Note that the procurement timetable represents the State’s best-estimated schedule. Contract start dates may be subject to the issuance of a notice to proceed.

Activity	Scheduled Date
Public notice announcing RFP	<u>12/07/2011</u>
RFP orientation session	<u>12/12/2011</u>
Due date for written questions	<u>12/14/2011</u>
State purchasing agency's response to written questions	<u>12/16/2011</u>
Proposal submittal deadline	<u>12/19/2011</u>
Proposal evaluation period	<u>12/20/2011</u> to <u>12/23/2011</u>
Final revised proposals (optional)	<u>N/A</u>
Provider selection	<u>12/26/2011</u>
Notice of statement of findings and decision	<u>12/27/2011</u>
Contract start date	<u>1 /01/2012</u>

II. Websites Referenced in this RFP

The State Procurement Office (SPO) website is www.spo.hawaii.gov

For	Click
1 Procurement of Health and Human Services	"Health and Human Services, Chapter 103F, HRS..."
2 RFP website	"Health and Human Services, Ch. 103F..." and "RFPs"
3 Hawaii Administrative Rules (HAR) for Procurement of Health and Human Services	"Statutes and Rules" and "Procurement of Health and Human Services"
4 Forms	"Health and Human Services, Ch. 103F..." and "For Private Providers" and "Forms"
5 Cost Principles	"Health and Human Services, Ch. 103F..." and "For Private Providers" and "Cost Principles"
6 Standard Contract -General Conditions	"Health and Human Services, Ch. 103F..." "For Private Providers" and "Contract Template – General Conditions"
7 Protest Forms/Procedures	"Health and Human Services, Ch. 103F..." and "For Private Providers" and "Protests"

Non-SPO Websites

For	Go to
8 Tax Clearance Forms (Department of Taxation Website)	http://www.hawaii.gov/tax/ click "Forms"
9 Wages and Labor Law Compliance, Section 103-055, HRS, (Hawaii State Legislature website)	http://www.capitol.hawaii.gov/ click "Bill Status and Documents" and "Browse the HRS Sections."
10 Department of Commerce and Consumer Affairs, Business Registration	http://www.hawaii.gov/dcca click "Business Registration"
11 Campaign Spending Commission	www.hawaii.gov/campaign

(Please note: website addresses may change from time to time. If a link is not active, try the State of Hawaii website at www.hawaii.gov)

III. The Procurement Process

Authority. This RFP is issued under the provisions of the Hawaii Revised Statutes (HRS), Chapter 103F and its administrative rules. All prospective applicants are charged with presumptive knowledge of all requirements of the cited authorities. Submission of a valid executed proposal application by a prospective applicant shall constitute admission of such knowledge on the part of such prospective applicant.

RFP Organization. This RFP is organized into 4 sections:

Section 1, Administrative Overview - The procurement process; requirements for awardees.

Section 2, Service Specifications - Services to be delivered, applicant responsibilities, requirements for the proposal application.

Section 3, Evaluation - The method by which proposal applications will be evaluated.

Section 4, Attachments - Information and forms necessary to complete the application.

RFP Orientation Session. An orientation session to familiarize applicants with the procurement process and the requirements of the RFP shall be held. Applicants are encouraged to submit written questions prior to the orientation. Questions at the orientation are permitted, but oral questions should be submitted in writing by the date indicated in the Procurement Timetable to ensure an official written response.

Date and time: December 12, 2011 8:00 a.m.

Location: 919 Ala Moana Blvd #407
Honolulu, Hawaii 96814 or by
teleconference: (808) 587-1250

Submission of Questions. Applicants may submit written questions to the RFP Contact Person identified in the Notice. The written response by the State purchasing agency will be available to all applicants and placed on the RFP website.

Deadline for submission of questions: December 14, 2011

Discussions with Applicants. Discussions may be conducted with potential applicants to promote understanding of the purchasing agency's requirements prior to the submittal deadline. Discussions may also be conducted with applicants whose proposals are determined to be reasonably susceptible of being selected for award, but proposals may be accepted without discussions, in accordance section 3-143-403, HAR.

Multiple or Alternate Proposals - Multiple/alternate proposals are not applicable to this RFP.

Confidential Information – If an applicant believes any portion of a proposal contains information that should be withheld as confidential, the applicant shall request in writing nondisclosure of designated proprietary data to be confidential and provide justification to support confidentiality. Such data shall accompany the proposal, be clearly marked, and shall be readily separable from the proposal to facilitate eventual public inspection of the non-confidential sections of the proposal. Note that price is not considered confidential and will not be withheld.

Confidentiality of Personal Information. Act 10 relating to personal information was enacted in the 2008 special legislative session. As a result, the Attorney General's General Conditions of Form AG Form 103F, *Confidentiality of Personal Information*, has been amended to include Section 8 regarding protection of the use and disclosure of personal information administered by the agencies and given to third parties.

Opening of Proposals. Upon receipt by a state-purchasing agency at the designated location(s), proposal applications shall be date-stamped, and when possible, time-stamped, held in a secure place and not examined for evaluation purposes until the submittal deadline.

Public Inspection. Procurement files shall be open to public inspection after a contract has been awarded and executed by all parties.

RFP Addenda. The State reserves the right to amend this RFP at any time prior to the closing date for the final revised proposals.

Final Revised Proposals. If requested, final revised proposals shall be submitted in the manner, and by the date and time specified by the state-purchasing agency. If a final revised proposal is not submitted, the previous submittal shall be construed as the best and final offer/proposal.

Cancellation of Request for Proposals. The request for proposals may be canceled when it is determined to be in the best interests of the State in accordance with section 3-143-613, HAR.

Costs for Proposal Preparation. Any costs incurred by applicants in preparing or submitting a proposal are the applicants' sole responsibility.

Provider Participation in Planning. Provider participation in a state purchasing agency's efforts to plan for or to purchase health and human services prior to the release of a request for proposals, shall not disqualify providers from submitting proposals if conducted in accordance with sections 3-142-202, 3-142-203, HAR.

Rejection of Proposals. A proposal offering a set of terms and conditions contradictory to those included in this RFP may be rejected. A proposal may be rejected for any of the following reasons: 1) Failure to cooperate or deal in good faith (Section 3-141-201, HAR); 2) Inadequate accounting system (Section 3-141-202, HAR), 3) Late proposals (Section 3-143-603, HAR); 4) Inadequate response to request for proposals (Section 3-143-609, HAR); 5) Proposal not responsive (Section 3-143-610(a)(1), HAR), 6) Applicant not responsible (Section 3-143-610(a)(2), HAR).

Notice of Award. A statement of findings and decision shall be provided to all applicants by mail upon completion of the evaluation of competitive purchase of service proposals. Any agreement arising out of this solicitation is subject to the approval of the Department of the Attorney General as to form, and to all further approvals, including the approval of the Governor, required by statute, regulation, rule, order or other directive. No work is to be undertaken by the awardee prior to the contract commencement date. The State of Hawaii is not liable for any costs incurred prior to the official starting date.

Protests. Any applicant may file a protest against the awarding of a contract. The Notice of Protest form, SPO-H-801, all other forms and a detailed description of procedures are on the SPO website. Only the following matters may be protested:

- (1) A state purchasing agency’s failure to follow procedures established by Chapter 103F, HRS;
- (2) A state purchasing agency’s failure to follow any rule established by Chapter 103F, HRS; and
- (3) A state purchasing agency’s failure to follow any procedure, requirement, or evaluation criterion in a request for proposals issued by the state purchasing agency.

The Notice of Protest shall be mailed by USPS or hand delivered to the head of the state purchasing agency conducting the protested procurement and the procurement officer conducting the procurement (as indicated below) within five working days of the postmark of the Notice of Findings and Decision sent to the protestor. Delivery services other than USPS shall be considered hand deliveries and considered submitted on the date of actual receipt by the state-purchasing agency.

Head of State Purchasing Agency	Procurement Officer
Name: Jodie F. Maesaka-Hirata	Name: Marc Yamamoto
Title: Director	Title: Procurement Officer
Mailing Address: 919 Ala Moana Blvd #400 Honolulu, Hawaii 96814	Mailing Address: 919 Ala Moana Blvd #413 Honolulu, Hawaii 96814
Business Address: same	Business Address: same

Availability of Funds. The award of a contract and any allowed renewal or extension thereof, is subject to allotments made by the Director of Finance, State of Hawaii, pursuant to Chapter 37, HRS, and subject to the availability of State and/or Federal funds.

IV. Requirements for Awardees

Effective July 1, 2011, pursuant to Act 190, SLH 2011 and Procurement Circular No. 2011-02, state agencies are to verify the provider’s compliance with the IRS and the State of Hawaii Department of Taxation using the Hawaii Compliance Express exclusively.

Registration information for the Hawaii Compliance Express is available at:
<https://vendors.ehawaii.gov/hce/splash/welcome.html>.

Tax Clearance. If awarded, a certified copy of a current valid tax clearance certificate issued by the State of Hawaii, Department of Taxation (DOTAX) and the Internal Revenue Service (IRS) will be required upon notice of award.

Wages and Labor Law Compliance. Prior to contract execution for service contract in excess of \$25,000, the provider shall certify that it complies with section 103-55, HRS, "Wages, hours, and working conditions of employees of contractors performing services."

Compliance with all Applicable State Business and Employment Laws. All providers shall comply with all laws governing entities doing business in the State. Prior to contracting, owners of all forms of business doing business in the state except sole proprietorships, charitable organizations unincorporated associations and foreign insurance companies be register and in good standing with the Department of Commerce and Consumer Affairs (DCCA), Business Registration Division. Foreign insurance companies must register with DCCA, Insurance Division. More information is on the DCCA website. (See paragraph II, Website Reference.)

Campaign Contributions by State and County Contractors. Contractors are hereby notified of the applicability of Section 11-205.5, HRS, which states that campaign contributions are prohibited from specified State or county government contractors during the term of the contract if the contractors are paid with funds appropriated by a legislative body. For more information, Act 203/2005 FAQs are available at the Campaign Spending Commission webpage. (See paragraph II, Website Reference.)

Monitoring and Evaluation. Criteria by which contracts will be monitored and evaluated are in Section 2.

General and Special Conditions of Contract. The general conditions that will be imposed contractually are on the SPO website. Special conditions may also be imposed contractually by the state-purchasing agency, as deemed necessary.

Section 2 Service Specifications

I. Overview, Purpose or Need and Goals of Service

The Health Care Division ("DIVISION") of the Hawaii State Department of Public Safety ("DEPARTMENT") is responsible for the provision of health care to the individuals who are incarcerated throughout its facilities in the State of Hawaii. This includes medical, dental and mental health services.

II. Planning Activities

A request for information was released on November 7, 2011 on the State Procurement Office's Procurement Notice System, with comments due on November 18, 2011.

III. Demographics and Funding

Target population to be served:	Persons in the custody of the Department of Public Safety requiring physician medical or psychiatric services.
Geographic coverage of service:	<u>Island of Oahu</u>

Probable funding amounts, source, and period of availability:

Funds allocated for this contract are on an as needed basis and subject to the availability of funds after December 31, 2012.

Single or multiple contracts to be awarded **Single**
 Multiple
 Single & Multiple

(Refer to §3-143-206, HAR)

Criteria for multiple awards: Not applicable

Term of Contract(s)

Initial term:	<u>01/1/12 to 12/31/14</u>
Length of each extension:	<u>Twelve (12) months</u>
Number of possible extensions	<u>Two (2)</u>
Maximum length of contract:	<u>4 years</u>

Conditions for Extension:

The initial contract, subject to the availability of funds, may be extended for two additional twelve-month periods upon mutual agreement in writing prior the expiration of the current contract.

IV. Service Activities

1. The applicant shall provide the HCD with psychiatrists who are properly licensed, board certified or board eligible in psychiatry to provide services to inmates in the custody of PSD. The applicant shall provide the HCD with physicians who are properly licensed, board certified or board eligible in Family and General Practice or Internal Medicine to provide medical services to inmates in the custody of PSD.
2. The applicant is responsibility for provider credentialing and will provide the results of the credentialing upon request by the HCD.
3. The applicant’s providers shall receive a briefing prior to the assumption of duties and responsibilities by the Medical Director or designated representative of the Facility, regarding the provision of the following diagnostic and administrative services which shall include, but not limited to:
 - a. Establish diagnosis;
 - b. Provide assessments and psychiatric evaluations or medical treatment;
 - c. Provide consultations to other providers and staff;
 - d. Document clinical findings and recommendations in accordance with departmental policies and procedures;
 - e. Prescribe and manage medications;
 - f. Work collaboratively with inter-disciplinary team members and other medical providers the person served may have.
 - g. Attend and provide in-service training as needed;
 - h. Provide clinical services under the supervision of the HCD’s Medical Director. There may be Administrative Direction

provided as warranted by the Warden and Clinic Services Administrator of the Correctional Facility.

- i. Conduct infirmary rounds as needed and;
4. The applicant shall also provide to the HCD references and resumes with qualifications no later than five (5) days excluding weekends prior to assignment of the providers. The requesting agency shall review the qualifications, background, experience and references of all potential providers submitted by the applicant prior to any specific offer of temporary appointment. The requesting agency reserves the right to refuse the assignment of any providers prior to appointment without having to qualify or justify the reason.
 5. If the applicant has made every effort to provide the required services herein, and circumstances beyond their control render their attempts unsuccessful, and satisfactory proof of such efforts is furnished to the requesting agency, then the requesting agency shall contract for available psychiatrists outside the scope of the contract without breach of contract between the applicant and PSD.
 6. While providing patient care services, each provider shall comply with all provisions of the licensing laws under which the physician is licensed with regulations promulgated there under, and each provider shall comply with all policies and procedures adopted by the requesting agency to protect the health and welfare of its patients.
 7. The applicant shall agree not to recruit providers from the PSD if the applicant were to be awarded a contract. If the applicant plans to utilize providers who are currently employed by the PSD and who intend to resign from the State of Hawaii and become an employee of the applicant, the applicant shall agree to give ninety (90) days prior notice to the PSD.
 8. Individual physicians' contract periods may vary in length from a minimum of thirty (30) days to one year and may be extended based on the needs of the HCD.
 9. The applicant shall describe how they protect confidential information. The applicant shall not use or disclose patient health information (PHI) in any manner that is not in full compliance with the laws of the State of Hawaii. The applicant shall maintain safeguards, as necessary, to ensure that PHI is not used or disclosed except as provided by the Agreement or by the law. The applicant shall not use or further disclose PHI for any purpose other than the specific purposes stated in this contract or as

provided by law and shall immediately report to the HCD any use or disclosure of PHI that is not provided in this contract or by law.

10. Provide professional consultation to other ancillary systems when requested.
11. The applicant shall be responsible for securing any and all insurance coverage for the applicant and the applicant's providers, which is or may be required by law during the period of this contract. The applicant shall further be responsible for payment of all premiums, costs, and other liabilities associated with securing said insurance coverage. Insurance shall include, but not be limited to, the following coverage. Proof of insurance shall be provided prior to the awarding of contracts.

Coverage	Limits for Both Coverages
Commercial General Liability	Two million and no/100 dollars (\$2,000,000.00) per occurrence combined single limit for bodily injury and property damages.
Medical Professional Liability	

12. The applicant shall notify each of its employees as well as subcontractors who provide services to any person committed to the custody of the Director of Public Safety for imprisonment pursuant to Chapter 706, Hawaii Revised Statutes (HRS), including a probationer serving a term of imprisonment pursuant to Section 706-624(2)(a), HRS and a misdemeanor or petty misdemeanor sentenced pursuant to Section 706-663, HRS, about the Hawaii Revised Statutes Section 707-731 relating to sexual assault in the second degree and Section 707-732, relating to sexual assault in the third degree. In addition, the Provider and any subcontractor shall maintain in each of the aforementioned employees and employees of any subcontractors' file, written documentation that the employee has received notice of the statutes.
13. The applicant shall employ personnel that are suitable to deal with these offenders. The applicant shall not use persons currently serving a criminal sentence, including any on furlough from a correctional facility, on probation, on parole, or under the terms of a DAG/DANC plea. Any employee with a criminal history shall be subject to review and approval by the Department. The Department of Public Safety will review and agree to the employment of the service provider's staff and sub-providers, in writing. Upon request, the Provider and/or Sub-Provider shall submit any information necessary to determine whether approval will, at the discretion of the Department, be granted. Any changes to staff and/or Sub-Providers shall be subject to the prior written approval of the Department.

V. Qualifications

1. Experience

Documented experience in providing Locum Tenens temporary physician services.

Requirements for the Proposal Application

The applicant shall provide a description of experience/projects/contracts pertinent to the services required. Applicant shall include points of contact, addresses, and e-mail/phone numbers. The State reserves the right to contact references to verify experience.

2. Organization

The applicant must demonstrate ample resources regarding organizational support of the Locum Tenens function as described in this RFP.

Requirements for the Proposal Application

A narrative description of the applicant's Organization is required.

3. Personnel

The applicant shall provide providers who meet the following applicable minimum staff qualifications:

- A. Certified by the American Board of Neurology and Psychiatry, or have successfully completed a psychiatric residency in a training program which was approved by the American Board of Neurology and Psychiatry; Certified by the American Board of Internal Medicine and Family Practice.
- B. Possess "best practices/evidence based practices" knowledge and experience in the management of crisis intervention, psychopharmacology, psychiatric assessment and diagnosis, treatment planning, implementation, and intervention, and evaluation of treatment effectiveness;
- C. Capable of providing clinical leadership and guidance while working cooperatively and effectively in an inter-disciplinary setting;
- D. Possess excellent standard English language verbal and written communication skills;

- E. Fully licensed to practice medicine by the Hawaii Board of Medical Examiners;
- F. Meet applicable licensing, credentialing, privileging, certification, and accreditation requirements; and
- G. The HCD is accredited by the National Commission on Correctional Healthcare (NCCHC). In order to maintain accreditation, the following documents must be submitted to the HCD prior or during the individual physicians commencing work:
 - 1. Current license to practice medicine
 - 2. Current physical exam
 - 3. Job Description and most recent performance evaluation, if available.

Requirements for the Proposal Application

Curriculum Vitae of the applicant's proposed physician/psychiatrists with the appropriate documentation such as Board Certification/Eligibility.

Credentialing summaries including the appropriate documentation such as licenses, etc.

Evaluation Criteria for Qualifications (60 points)

Experience (20 points)

- Demonstrated experience in this field with verifiable references.

Organization (20 points)

- Demonstrated organizational structure and support resources.

Personnel (20 points)

- Sample provider credentialing and Curriculum Vitae provider packets for review.

4. Pricing Structure

Fee Schedule

January 1, 2012 – December 31, 2012

Services Rate (This includes the malpractice and any travel and housing related costs)

Psychiatrist Unit Rate: \$150.00 per hour

Primary Care Unit Rate: \$120.00 per hour

Evaluation Criteria for Pricing

Submission of an RFP response indicates acceptance of the abovementioned Fee Schedule.

VI. Other

Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

VII. Reporting Requirements for Program and Fiscal Data

Applicable abbreviated Curriculum Vitae, Credentialing information for all potential providers. Specific contract per provider. Clear and concise invoices relating to providers' chargeable time.

VIII. Monitoring and Evaluation

The criteria by which the performance of the contract will be monitored and evaluated are:

Administrative performance will be evaluated and monitored by the Corrections Health Care Administrator or his/her designee.

Medical and Psychiatric performance will be evaluated and monitored by the PSD Medical Director or his/her designee.

Section 3 Proposal Application

I. Instructions for Completing the Proposal Application

- *Proposal Applications shall be submitted to the state-purchasing agency using the prescribed format outlined in this section and section 2.*
- *A written response is required for **each** item unless indicated otherwise. Failure to answer any of the items will impact upon an applicant's score.*
- *Applicants are **strongly** encouraged to review evaluation criteria when completing the proposal.*

II. Submission of Proposal Application Documents

The proposal application documents are as follows and shall be submitted in the following order:

- *Proposal Application Identification Form (SPO-H-200)* Identifies the proposal application.
- *Table of Contents-* Include a listing of all documents included in the application.
- *Proposal Application Short-Form 1 (SPO-H 250)*
 - Qualifications
 - Pricing
 - Other – Litigation
- *Attachments*
Attachments as required.

The required format for the Proposal Application Short Form 1 (SPO-H 250) follows. Note that the form is available on the SPO website (see Section 1, paragraph II, Website Reference). The form on the website will not include items specific to each RFP. If using the website form, the applicant must incorporate all items listed on the next page.

III. Proposal Application Short Form 1 (SPO-H-250)

1. Qualifications

Experience

Organization

Personnel

2. Pricing

3. Other

Litigation

RFP No: PSD 12-HCD-14
Title: Locum Tenens
Applicant: _____

4. Attachments

Section 4

Proposal Evaluation

Evaluation Process

The evaluation of proposals received in response to the RFP will be conducted comprehensively, fairly and impartially. Structural, quantitative scoring techniques will be utilized to maximize the objectivity of the evaluation. The procurement officer or an evaluation committee of designated reviewers selected by the head of the state purchasing agency or procurement officer shall review and evaluate proposals. When an evaluation committee is utilized, the committee will be comprised of individuals with experience in, knowledge of, and program responsibility for program service and financing. Each applicant shall receive a notice of award/non-award, which shall contain a statement of findings and decision for the award or non-award of the contract to each applicant.

Evaluation Criteria

On the next page is a sample of the evaluation sheet that will be used to evaluate proposal applications. Applicants will receive a report similar to the attached when upon completion of the evaluation process.

Evaluation of
 RFP Number PSD 12-HCD-14 Temporary Locum Tenens Psychiatrists and Physicians
 Issued December 7, 2011

Applicant:
 Proposal Application ID:

<i>Criterion</i>	<i>Total Possible Score</i>	<i>Score</i>
Qualifications		
Experience	20 points	
<ul style="list-style-type: none"> Demonstrated experience in this field with verifiable references. 		
Comments:		
Organization	20 points	
<ul style="list-style-type: none"> Demonstrated organizational structure and support resources. 		
Comments:		
Personnel	20 points	
<ul style="list-style-type: none"> Sample provider credentialing and Curriculum Vitae provider packets for review. 		
Comments:		
Facilities	Not applicable	
<ul style="list-style-type: none"> 		
Comments:		
Pricing	No points	
<ul style="list-style-type: none"> Acceptance of the published rates 		
Comments:		
TOTAL:	60 points	