

State of Hawaii
Department of Health
Adult Mental Health Division
Hawaii State Hospital

Addendum 1

November 2, 2011

To

Request for Proposals

**RFP No. HTH 430-12-001
Pharmacy Services
For Hawaii State Hospital**

**Proposal Deadline
December 1, 2011, 2:00 p.m., HST**

November 2, 2011

ADDENDUM NO. 1

To

**REQUEST FOR PROPOSALS
Pharmacy Services For Hawaii State Hospital**

RFP No. HTH 430-12-001

The Department of Health, Adult Mental Health Division is issuing this addendum to RFP No. 430-12-001, Pharmacy Services For Hawaii State Hospital for the purposes of:

- Responding to questions that arose at the orientation meeting held on November 8, 2011 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to Thursday, December 1, 2011, 2:00 p.m., HST
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

Ms. Enid Kagesa

Telephone: (808) 586-8282

Facsimile: (808) 586-4745

RFP No. HTH 430-12-001, Pharmacy Services For Hawaii State Hospital
is amended as follows:

| | <i>Subsection</i> | <i>Page</i> | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-----------------------------|-------------|--|-----------------|-----------------------|-------------------------|----------|--|-----------------------------|---|----------|---|-----|-----------------------------|----------|--|-----|------------------------------------|-----|----------------------------|------------------------|--------------------|----------|---------------------------------|----------|---------------------|----------|
| Section 1, Administrative Overview | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | I. Procurement Timetable | 1-1 | <p>The Procurement Timetable on page 1-1 is modified as follows:</p> <p>Note that the Procurement Timetable represents the State’s best estimated schedule. Contract start dates may be subject to the issuance of a notice to proceed.</p> <table border="0"> <thead> <tr> <th data-bbox="695 632 797 663"><u>Activity</u></th> <th data-bbox="1170 632 1357 663"><u>Scheduled Date</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="695 699 971 730">RFP orientation session</td> <td data-bbox="1227 699 1328 730">11/08/11</td> </tr> <tr> <td data-bbox="695 766 1143 831">Closing date for submission of written questions for written responses</td> <td data-bbox="1182 800 1360 865">11/14/11, 7:00 a.m., HST</td> </tr> <tr> <td data-bbox="695 903 1143 968">State Purchasing Agencies response to Applicant’s written questions</td> <td data-bbox="1227 936 1328 968">11/18/11</td> </tr> <tr> <td data-bbox="695 1003 1101 1068">Discussions with applicant prior to submittal deadline (optional)</td> <td data-bbox="1235 1037 1292 1068">TBD</td> </tr> <tr> <td data-bbox="695 1104 1019 1136">Proposal submittal deadline</td> <td data-bbox="1227 1104 1328 1136">12/01/11</td> </tr> <tr> <td data-bbox="695 1171 1068 1236">Discussions with applicant after submittal deadline (optional)</td> <td data-bbox="1227 1205 1284 1236">TBD</td> </tr> <tr> <td data-bbox="695 1272 1084 1304">Final revised proposals (optional)</td> <td data-bbox="1227 1272 1284 1304">TBD</td> </tr> <tr> <td data-bbox="695 1339 1008 1371">Proposal evaluation period</td> <td data-bbox="1219 1339 1344 1404">12/04/11 – 12/09/11</td> </tr> <tr> <td data-bbox="695 1440 906 1472">Provider selection</td> <td data-bbox="1219 1440 1320 1472">12/15/11</td> </tr> <tr> <td data-bbox="695 1507 1060 1539">Notice of Statement of findings</td> <td data-bbox="1219 1507 1320 1539">12/15/11</td> </tr> <tr> <td data-bbox="695 1575 911 1606">Contract start date</td> <td data-bbox="1219 1575 1328 1606">01/01/12</td> </tr> </tbody> </table> | <u>Activity</u> | <u>Scheduled Date</u> | RFP orientation session | 11/08/11 | Closing date for submission of written questions for written responses | 11/14/11, 7:00 a.m., HST | State Purchasing Agencies response to Applicant’s written questions | 11/18/11 | Discussions with applicant prior to submittal deadline (optional) | TBD | Proposal submittal deadline | 12/01/11 | Discussions with applicant after submittal deadline (optional) | TBD | Final revised proposals (optional) | TBD | Proposal evaluation period | 12/04/11 – 12/09/11 | Provider selection | 12/15/11 | Notice of Statement of findings | 12/15/11 | Contract start date | 01/01/12 |
| <u>Activity</u> | <u>Scheduled Date</u> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RFP orientation session | 11/08/11 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Closing date for submission of written questions for written responses | 11/14/11, 7:00 a.m., HST | | | | | | | | | | | | | | | | | | | | | | | | | | |
| State Purchasing Agencies response to Applicant’s written questions | 11/18/11 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Discussions with applicant prior to submittal deadline (optional) | TBD | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Proposal submittal deadline | 12/01/11 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Discussions with applicant after submittal deadline (optional) | TBD | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Final revised proposals (optional) | TBD | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Proposal evaluation period | 12/04/11 – 12/09/11 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Provider selection | 12/15/11 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Notice of Statement of findings | 12/15/11 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Contract start date | 01/01/12 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | VI. Orientation | 1-3 | <p>The Orientation meeting will be held on Tuesday, November 8, 2011, at 9:30 a.m. – 12:00 p.m., HST.</p> <p>Location: Hawaii State Hospital, Building G, Room vg-14, 45-710 Kea’ahala Road, Kaneohe, Hawaii 96744.</p> <p>Teleconferencing capability shall be provided for interested</p> | | | | | | | | | | | | | | | | | | | | | | | | |

| | | | |
|---|------------|--|--|
| | | | <p>out-of-state and neighbor island organizations/agencies. Please call (808) 586-8281 or (808) 586-8282 by November 8, 2011, 9:00 a.m., HST for the access information. Applicants are encouraged to submit written questions prior to the orientation.</p> |
| Section 2, Service Specifications | | | |
| | No Changes | | |
| Section 3, Proposal Application Instructions | | | |
| | No Changes | | |
| Section 4, Proposal Evaluation | | | |
| | No Changes | | |
| Section 5, Attachments | | | |
| | No Changes | | |