

State of Hawaii
Department of Health
Adult Mental Health Division

Addendum 1

October 25, 2011

To

Request for Proposals

**RFP No. HTH 420-3-12
Representative Payee Services
Island of Hawaii**

**Proposal Deadline
November 17, 2011**

October 25, 2011

ADDENDUM NO. 1

To

**REQUEST FOR PROPOSALS
Representative Payee Services
Island of Hawaii
RFP No. HTH 420-3-12**

The Department of Health, Adult Mental Health Division is issuing this addendum to RFP No. 420-3-12, Representative Payee Services, Island of Hawaii for the purposes of:

- Responding to questions that arose at the orientation meeting held on October 26, 2011 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to <new date>.
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

Ms. Enid Kagesa

Telephone: (808) 586-8282

Facsimile: (808) 586-4745

RFP No. HTH 420-3-12, Representative Payee Services, Island of Hawaii,
 is amended as follows:

	<i>Subsection</i>	<i>Page</i>	
Section 1, Administrative Overview			
	No Changes		
Section 2, Service Specifications			
	No Changes		
Section 3, Proposal Application Instructions			
	No Changes		
Section 4, Proposal Evaluation			
	III. Evaluation Criteria, B., 4. Financial	4-8	Subparagraph 4.e. has been revised to read as follows: “4.e. The single audit report, financial audit, or compiled financial statements for FY 2009 and FY 2010 indicates minimal or no material deficiencies and an adequacy of their accounting system. If an Applicant’s agency has not had their FY 2010 audit or compiled financial statements completed, they should submit a statement indicating when their 2010 audit or compiled financial statements shall be completed, and shall submit their completed audits or compiled financial statements for FY 2008 and 2009. The applicant is required to attach a current cash-flow statement that shows their organization’s ability to sustain their entire organization for a minimum of two (2) months.”
Section 5, Attachments			
	No Changes		