

State of Hawaii
Department of Human Services
Office of Youth Services

Addendum 1

March 4, 2011

To

Request for Proposals

RFP No. HMS 501-11-04

**RFP Title: Services for the Hawaii Youth Correctional Facility
(HYCF)**

Date Issued: March 4, 2011

March 4, 2011

ADDENDUM NO. 1

To

REQUEST FOR PROPOSALS

RFP Title: SERVICES FOR THE HAWAII YOUTH CORRECTIONAL FACILITY

RFP No. HMS 501-11-04

The Department of Human Services, Office of Youth Services is issuing this addendum to RFP No. HMS 501-11-03, "Services for the Hawaii Youth Correctional Facility" for the purposes of:

- Responding to questions that arose at the orientation meeting of February 17, 2011 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to <new date>.
- is not amended.
- for Final Revised Proposals is <new date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

Merton Chinen

808-587-5712

mchinen@dhs.hawaii.gov

Office of Youth Services, 820 Mililani Street, Ste. 817, Honolulu, HI 96813

RFP HMS-501-11-04

“Services for the Hawaii Youth Correctional Facility (HYCF)”

QUESTIONS AND ANSWERS

The following are responses to the written questions submitted either at the RFP Orientation Session or received in writing by February 17, 2011, as specified in Section 1 of the RFP.

- Q1. If HYCF youth are discharged to neighbor islands, does staff do monitoring there?
- A. **Parole staff from HYCF monitor youth who are released into communities statewide. The successful applicant for this service shall maintain regular communication with parole staff to ensure compliance with conditions of parole/court order and transition plan.**
- Q2. Are the aftercare monitoring services an existing service or new service? If existing, who is providing the service?
- A. **Aftercare Monitoring Services is an existing service procured by OYS. Hale Kipa, Inc. is the current provider of this service.**

RFP No. HMS 501-11-04, “Services for the Hawaii Youth Correctional Facility” is amended as follows:

Subsection Page

Section 1, Administrative Overview
No Changes

Section 2, Service Specifications
No Changes

Section 3, Proposal Application Instructions

I. p. 3-1 This section is amended to read:

Program Overview (not to exceed 2 pages)

Applicant shall give a brief overview to orient evaluators as to the program/services being offered.

Include:

- ◆ Location of the services;
- ◆ How proposed services align with Applicant's mission and vision;
- ◆ Description of the goals and objectives related to the service activity; and
- ◆ How the proposed services will meet the needs and impact the development of the target population.

Section 4, Proposal Evaluation

No Changes

Section 5, Attachments

No Changes