

DEPARTMENT OF EDUCATION  
PROCUREMENT AND CONTRACTS BRANCH

April 17, 2009

ADDENDUM B

TO

REQUEST FOR PROPOSALS

No. RFP F09-081

PROVISION OF SURROGATE PARENT SERVICES FOR STUDENTS OF  
THE DEPARTMENT OF EDUCATION (DOE)

The questions from the RFP Orientation meeting held on MARCH 2, 2009 are listed below. The following answers are hereby provided.

Q1: Relating to Section 3, III A-Staffing, page 3-3, is there a requirement for a surrogate parent to be on the island of Moloka'i?

A1: While there is no requirement for a surrogate parent to be on the island of Moloka'i, the applicant must ensure surrogate parent services can be provided to students with disabilities who may require such services on the island of Moloka'i. The applicant is to ensure services are available to all public schools, including public charter schools.

Q2: Relating to Section 3, III A-Staffing, page 3-3, is there a set number of students per surrogate parent ration (i.e. 65 students: 1 surrogate parent)?

A2: No, currently there is no set ratio/caseload cap. While there is no set ratio/caseload cap, the applicant should take into consideration the level of involvement each student case may require in managing the provision of surrogate parent services.

Q3: Relating to Section 3, V A-Pricing Structure, page 3-5, does the term "service units" refer to the number of students or the number of hours?

A2: The term "service units" refers to the number of students