

State of Hawaii
Department of Human Services
Benefit, Employment and Support Services Division
Employment / Child Care Program Office

Addendum 1

May 11, 2007

To

Request for Proposals

HMS 903-08-01-S
Domestic Violence Advocacy Services
April 23, 2007

May 11, 2007

ADDENDUM NO. 1

To

**REQUEST FOR PROPOSALS
Domestic Violence Advocacy Services
HMS 903-08-01-S**

The Department of Human Services, Benefit, Employment and Support Services Division, Employment / Child Care Program Office is issuing this addendum to HMS 903-08-01-S, Domestic Violence Advocacy Services for the purposes of:

- Responding to questions that arose at the orientation meeting of <Date> and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- Amending the RFP.
- Final Revised Proposals

The proposal submittal deadline:

- is amended to <new date>.
- is not amended.
- for Final Revised Proposals is <date>.

Attached is (are):

- A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- Amendments to the RFP.
- Details of the request for final revised proposals.

If you have any questions, contact:

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Benefit, Employment and Support Services Division

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HMS 903-08-01-S Domestic Violence Advocacy Services is amended as follows:

<i>Subsection</i>	<i>Page</i>	
Section 2, Service Specifications (I)(F)	2-2	<p>The maximum amount of funding for Statewide services for fiscal year 2008 is \$893,200. Probable funding for each site is as follows:</p> <p>Oahu probable funding for this contract is \$615,000, of which \$375,000 will be solely for subcontracting per Section V, Item 2, Special Conditions. Funding includes a potential \$100 performance bonus for up to 200 clients, and a potential \$200 performance bonus for up to 100 clients.</p> <p>East Hawaii probable funding for this contract is \$86,100. Funding includes a potential \$100 performance bonus for up to 35 clients, and a potential \$200 performance bonus for up to 18 clients.</p> <p>West Hawaii probable funding for this contract is \$56,000. Funding includes a potential \$100 performance bonus for up to 20 clients, and a potential \$200 performance bonus for up to 10 clients.</p> <p>Kauai probable funding for this contract is \$51,100. Funding includes a potential \$100 performance bonus for up to 15 clients, and a potential \$200 performance bonus for up to 8 clients.</p> <p>Maui (includes the islands of Molokai and Lanai) probable funding for this contract is \$85,000. Funding includes</p>

a potential \$100 performance bonus for up to 30 clients, and a potential \$200 performance bonus for up to 15 clients.

(III)(B)(2)(E)(4) 2-11
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All references to “Sixty (60%) percent” shall be replaced with “Forty-five (45%) percent”.

The clause starting with, “If sixty (60%) percent of the total referrals...” shall be replaced with:

If forty-five (45%) percent of the total referrals successfully complete the ISP within either:

- The first six (6) month period for a TANF or TAONF client;, or
- within the eligibility period for the NA-GD client which is up to four (4) months, see Section 2, Item III, A.6.

The provider may be eligible for a \$100 bonus for each referral meeting this condition. In addition, if 50% of these referrals are able to meet federal participation requirements for at least one month during this period, the provider may be eligible for an additional \$200 bonus for each referral meeting this condition. These bonuses shall be paid to the domestic violence services Provider after the end of each contract period.

(III)(B)(2)(E)(6) 2-12

Add the following requirement:

The applicant selected to provide the service is expected to coordinate and collaborate other appropriate services including but not limited to health, mental health, social, correctional and criminal justice, educational, vocational rehabilitation, and employment services.

IV 2-14 Add the following requirement:

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the proposed services. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable, and special equipment that may be required for the services.

Section 5, Attachments

Special
Conditions

Add Item #2 to read:

Applicants proposing to service the island of Oahu shall provide for services to clients residing in the Leeward Coast area. Such services shall entail:

1. Crisis intervention, informal counseling, family strengthening and training in all aspects of basic life skills, parenting and anger management;
2. Offer or provide linkage to community based services in areas such as substance abuse education, domestic violence awareness, etc;
3. Assist families in developing safety plans for adults and children;
4. Conduct socialization, parenting groups, and parent-child interaction activities to improve family relationships family relationships and parenting skills for clients and families.
5. Conduct computer literacy and basic life skills to increase self-esteem, improve family relationships and reduce anger.

Funding for these services is budgeted for up to \$375,000 per applicable agreement period effective 7/1/2007.