

December 23, 2015

REQUEST FOR PROPOSALS

Alternative School For Leeward School District RFP F16-047

The Leeward District (LD) of the Hawaii Department of Education (HIDOE) is requesting proposals from qualified applicants to provide alternative education services for eligible LD students. The contract term will be from July 1, 2016, through June 30, 2017.

Copies of this Request for Proposals (RFP) may be obtained at the Hawaii Department of Education (HIDOE) Procurement and Contracts Branch, Waipahu Civic Center, 94-275 Mokuola St, Rm. 200, Waipahu, Hawaii 96797 or downloaded from the Hawaii State Procurement Office (SPO) website: <http://spo3.hawaii.gov/notices/notices> or <http://hawaii.gov/spo2/health/rfp103f/>.

Proposals shall be mailed, postmarked by the United States Postal Service on or before February 26, 2016, and received no later than ten (10) days from the submittal deadline. Hand delivered proposals shall be received no later than 2:00 p.m., Hawaii Standard Time (HST), on February 26, 2016, at the drop-off site designated on the Proposal Mail-in and Delivery Information Sheet. Proposals postmarked or hand delivered after the submittal deadline shall be considered late and rejected. There are no exceptions to this requirement.

The LD will conduct an orientation on January 12, 2016 from 2:30 p.m. to 3:30 p.m. HST, at the Hawaii Department of Education, Leeward District Office, 601 Kamokila Blvd., Room #588, Kapolei, Hawaii 96707. All prospective applicants are encouraged to attend the orientation.

The deadline for submission of written questions is 2:00 p.m., HST, on January 20, 2016. Written questions shall be submitted via mail to the Hawaii Department of Education, Leeward District Office, 601 Kamokila Blvd., Room #588, Kapolei, Hawaii 96707 or via fax at (808) 692-7899. All written questions will receive a written response from the HIDOE on or about January 27, 2016.

Inquiries regarding this RFP should be directed to Rex Shilo, HIDOE Procurement and Contracts Branch (PCB) at 94-275 Mokuola St, Room 200, Waipahu, Hawaii 96797, by telephone at (808) 675-0130, or via email at Rex_Shilo@notes.k12.hi.us.

**KATHRYN S. MATAYOSHI
SUPERINTENDENT**

Procurement Notice Posted on December 23, 2015.