

March 20, 2015

REQUEST FOR PROPOSALS

AFTER SCHOOL (A+) SERVICES FOR THE DEPARTMENT OF EDUCATION RFP No.: RFP F14-025

The Hawaii Department of Education (the **HIDOE** or the **Department** or the **State**), Office of Curriculum, Instruction and Student Support (**OCISS**), is requesting proposals from qualified applicants to provide afterschool childcare for latchkey children in grades K through five (5) or six (6) at various public elementary schools statewide. The proposals will be utilized by the State to select qualified providers and establish a pool of providers to administer after-school plus A+ service at various public schools. The HIDOE will select a provider from the qualified pool of providers to administer the A Plus (A+) After School Program at each site. Multiple contracts may be awarded under this request for proposals. The contract term will be from July 1, 2015 through June 30, 2016.

Copies of this Request for Proposals (**RFP**) may be obtained at the HIDOE Procurement and Contracts Branch, Waipahu Civic Center, 94-275 Mokuola Street, Rm. 200, Waipahu, Hawaii 96797 or downloaded from the Hawaii State Procurement Office (**SPO**) website.

Proposals shall be mailed, postmarked by the United States Postal Service on or before April 24, 2015, and received no later than ten (10) days from the submittal deadline. Hand delivered proposals shall be received no later than 2:00 p.m., Hawaii Standard Time (HST), on April 24, 2015, at the drop-off site(s) designated on the Proposal Mail-in and Delivery Information Sheet. Proposals postmarked or hand delivered after the submittal deadline shall be considered late and rejected. There are no exceptions to this requirement.

The HIDOE will conduct an orientation on April 7, 2015 from 10:00 a.m. to 12:00 p.m. HST, at the OCISS Annex, Room 127, 475 22nd Avenue, Honolulu, Hawaii, 96816. All prospective applicants are encouraged to attend the orientation.

The deadline for submission of written questions is 2:00 p.m., HST, on April 10, 2015. All written questions will receive a written response from the State on or about April 15, 2015.

Any inquiries and requests regarding this RFP should be directed to the RFP contact person, Marie Neilson at the Procurement and Contracts Branch at 94-275 Mokuola Street, Room. 200, Waipahu, Hawaii 96797; Telephone: (808) 675-0130; Email: Marie_Neilson@notes.k12.hi.us.