

July 16, 2014

REQUEST FOR PROPOSALS

MENTAL HEALTH AND BEHAVIORAL INTERVENTION SERVICES FOR THE DEAF AND THE HARD OF HEARING RFP F14-022

The Department of Education (the “**DOE**” or the “**Department**”), School Based Behavioral Health Services Section (“**SBBHS**”) is requesting proposals from qualified providers to furnish mental health and behavioral intervention services to eligible students who are deaf or hard of hearing. Services should combine educational, behavioral and mental health approaches to provide time limited interventions designed to help students effectively access the general education curriculum. The contract term will be from January 1, 2015, through and including December 31, 2015. Multiple contracts may be awarded under this request for proposals (“**RFP**”).

Proposals shall be mailed, postmarked by the United States Postal Service on or before August 21, 2014, and received no later than 10 days from the submittal deadline. Hand delivered proposals shall be received no later than 2:00 p.m., Hawaii Standard Time (HST), on August 21, 2014, at the drop-off sites designated on the Proposal Mail-in and Delivery Information Sheet. Proposals postmarked or hand delivered after the submittal deadline shall be considered late and rejected. There are no exceptions to this requirement.

The DOE will conduct an orientation *for all islands* on July 31, 2014 from 3:30 p.m. to 4:30 p.m. HST, at the DOE, Office of Curriculum, Instruction and Student Support (OCISS) Annex, 475 22nd Avenue, Building 302, Conference Room 264a Small Room, Honolulu, Hawaii. All prospective applicants are encouraged to attend the orientation.

The deadline for submission of written questions is 2:00 p.m., HST, on August 1, 2014. All written questions will receive a written response from the DOE on or about August 6, 2014.

Inquiries regarding this RFP should be directed to Nicole Agena, DOE Procurement and Contracts Branch (“**PCB**”) at 94-275 Mokuola St, Room 200, Waipahu, Hawaii 96797, by telephone at (808) 675-0130, or via email at Nicole_Agena@notes.k12.hi.us.