

STATE OF HAWAII
DEPARTMENT OF EDUCATION
PROCUREMENT AND CONTRACTS BRANCH

April 10, 2014

ADDENDUM A

TO

REQUEST FOR PROPOSALS

RFP NO.: **RFP F14-025**

PROVISION OF

AFTER SCHOOL (A+) SERVICES

FOR

THE DEPARTMENT OF EDUCATION

The Department of Education (the “**Department**” or the “**DOE**”) hereby issues this addendum to the above-entitled Request for Proposals (the “**RFP**”).

Part I: RFP Amendments

The following amendments to the original RFP, issued on March 14, 2014, are hereby made:

Procurement Deadline. The proposal deadline is changed from April 14, 2014 at 2:00 pm Hawaii Standard Time (“**HST**”), to **April 22, 2014 at 2:00 pm HST**.

This change in no way modifies any other submission requirement. Because of this change, the estimated dates identified in RFP Section 1, *Administrative Overview*, page 1-1, section 1.1., *Procurement Timetable*, may also be extended as necessary. The DOE will make its best effort to adhere to the proposed timeline.

Part II: Questions and Answers

The Department’s response(s) to the written questions received are hereby provided:

- Q. What is required by the RFP at section 3.3, Project Organization and Staffing, paragraph A.2. Staff Qualifications, second paragraph, which reads as follows:**
Applicant shall submit the curriculum vitae, or resume of each of the persons on staff who will have direct contact with students.

Answer: Applicant must submit the following information regarding individuals on staff who will have direct contact with the A+ students:

- Name of employee;
- Whether employee meets the age requirements of at least 18 years for site director/coordinator, and 16 years for program aides;
- Length of employment with A+ program/provider; and
- Education/training and experience (including DOE required training).

For sites that the applicant is applying for but is not currently operating, the applicant may simply indicate "to be hired"?