

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR EXEMPTION  
FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

From: Department of Health/Adult Mental Health Division   
*Department/Division/Branch or Office*

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

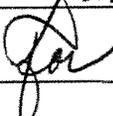
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|---|---|
| 1. Title and description of health and human service(s):                  | Crisis services for Oahu, Hawaii, and Kauai. The crisis services program consists of five (5) components: crisis mobile outreach, crisis support management, licensed crisis residential services, certified peer specialist support, and crisis management fund. Crisis mobile outreach provides face-to-face intervention at the scene of a crisis within 45 minutes of dispatch by the Adult Mental Health Division (AMHD). Crisis support management helps ensure that individuals who have received a crisis intervention continue to receive support and assistance while they are referred to other support services. Licensed crisis residential services provide shelter and support for individuals recovering from crisis. Certified peer specialist support are individuals who are assigned to provide continuing intervention and support to individuals who have received an intervention from crisis mobile outreach and/or have been assigned to crisis support management services. The crisis management fund is a resource for crisis mobile outreach to provide emergency shelter, medication, and food for individuals experiencing a crisis. |
| 2. Provider Name and Address:   | CARE Hawaii, Inc.<br>875 Waimanu Street, #614<br>Honolulu, Hawaii 96813   |
| 3. Total Contract Funds:  | \$1,460,000 (estimated)   |
| Contract Funds per Year (if applicable):                                  |   |
| 4. Reference number of Previous Request for this Service (if applicable): |   |
| 5. Term of Contract:  | Start: 12/01/2015<br>End: 2/29/2016   |

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6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:  
On April 1, 2015, AMHD released Request for Proposals (RFP) Number HTH 420-9-15 for Crisis Services - Statewide (excluding the island of Kauai) and RFP Number HTH 420-10-15 for Crisis Services on the island of Kauai. On April 22, 2015, these two RFPs were cancelled because it was determined that major changes were required to be made to the crisis array of services and these changes would have an effect on the implementation of the service.
- On August 17, 2015, AMHD released RFP Number HTH 420-2-16 for Crisis Services - Statewide (excluding the island of Kauai) and RFP Number HTH 420-3-16 for Crisis Services on the island of Kauai. On November 2, 2015, the Statement of Findings and Decisions were issued. However, discussions with applicants in order to negotiate more advantageous contracts for the state have not yet been completed. A three (3) month extension of time will enable AMHD to complete the discussions with applicants and provide enough time for new contracts to be developed and executed.
- The extension will also allow for the continuity of the provision of crisis services and no undue interruption of services.
7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:  
The identified provider is currently providing crisis services for Oahu, Hawaii, and Kauai and was selected from a competitive procurement, RFP Number HTH 420-6-10. The provider was also selected to provide crisis services for Oahu, Hawaii, and Kauai from the new competitive procurements, RFP Number HTH 420-2-16 and HTH 420-3-16.
8. Describe the state agency's internal controls and approval requirements for the exempted procurement:  
Service and administrative requirements under the contract shall be monitored through AMHD's regular oversight and monitoring procedures.
9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:  
Amy Yamaguchi, Public Health Administrative Officer  
Enid Kagesa, AMHD Contracts Coordinator
10. Direct questions to (name & position): Amy Yamaguchi  
Phone number: 586-4682  
e-mail address: amy.yamaguchi@doh.hawaii.gov

**I certify that the information provided above is to the best of my knowledge true and correct.**

  
\_\_\_\_\_  
Department Head Signature  
Date **NOV 27 2015**

  
\_\_\_\_\_  
Virginia Pressler, M.D.  
Typed Name

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**NOTICE**

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: \_\_\_\_\_, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

This approval is for the period 12/1/15 to 2/29/16 and for the procurement process only. The service provider is required to be compliant with applicable laws and verified on the Hawaii Compliance Express, if applicable. This award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Corinne Higa at 587-4706 or corinne.y.higa@hawaii.gov.

**APPROVED**     **DISAPPROVED**     **NO ACTION**



\_\_\_\_\_  
Chief Procurement Officer Signature

12/16/15

\_\_\_\_\_  
Date

Please ensure adherence to applicable administrative requirements.