

STATE OF HAWAII

NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

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To: Chief Procurement Officer

STATE PROCUREMENT OFFICE
STATE OF HAWAII

From: DOH/ Child and Adolescent Mental Health Division (CAMHD)

Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s):	<p>CAMHD is committed to meeting the mental health treatment needs of Hawaii youth through treatment programs in our own state. Unfortunately, one group of young people has been particularly difficult to treat successfully in our current service array: youth in long-term state custody who have Reactive Attachment Disorder (RAD) and Post Traumatic Stress Disorder (PTSD). Per the evidence-based practice parameters developed by the American Academy of Child and Adolescent Psychiatry, sensitive care-giving and psychological investment are the essential ingredients of healthy relationships, and are far more likely to be provided in foster families than in institutions. The development of a "Circle of Families" model could provide a consistent network of support for youth who are hard to accommodate in our current treatment array because of the severity of their RAD and PTSD symptoms. We are requesting this exemption to test out the model in a specific case where traditional treatment in several Transitional Family Homes (Therapeutic Foster Homes) has been unsuccessful.</p>
2. Provider Name and Address:	<p>Catholic Charities Hawaii 1822 Ke'eaumoku St. Honolulu, HI 96822</p>
3. Total Contract Funds:	<p>\$21,900.00 per test</p>
Contract Funds per Year (if applicable):	<p>\$66,000.00</p>
4. Reference number of Previous Request for this Service (if applicable):	
5. Term of Contract:	<p>Start: August 20, 2012 End: July 31, 2013</p>
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:	<p>The Circle of Families model is a special Transitional Family Home (TFH) for youth with emotional and behavioral challenges pilot program the CAMHD wants to test to determine if it should become a regular method of treatment that we would then competitively procure on a state wide basis. Because of the short term test period and the required training for the provider it is not practicable to test the program with more than one Provider.</p> <p>The Circle of Families model requires a base transitional family home and two (2) alternate (respite) transitional family homes.</p> <ol style="list-style-type: none"> 1. The base family will receive the regular \$190/day bed rate and an additional \$20/day for agreeing to not accept any other foster youth while taking part in this model with the referred (RAD/PTSD) youth. 2. The alternative homes will agree to keep a bed open at all times to accommodate the transfer of the youth and each alternate family will receive \$30/day, regardless if the youth is placed in their home or not. The \$190/day will follow the youth and be applied to the home in which the youth resides.

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7.	<p>Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:</p> <p>Catholic Charities is the only TFH Provider trained in the Circle of Families Model and has volunteered to participate in the test. They currently have a client that would be a good subject for the test program. The test program plans to test three different clients during the year. The Exemption Request is to fund the additional expenses required to run the test within the existing TFH contracts.</p>						
8.	<p>Describe the state agency's internal controls and approval requirements for the exempted procurement:</p> <p>The CAMHD administrator provides overall oversight of the CAMHD clinical services. The CAMHD Medical Director, in particular, will provide clinical oversight and will review the medical necessity and appropriateness of client's continued services while at the residential treatment facilities. Furthermore, the CAMHD clinical team and the treatment team from Catholic Charities Hawaii would regularly meet to monitor client's progress and evaluate the effectiveness of this clinical test program.</p>						
9.	<p>List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:</p> <p>Janet Ledoux PHAO John MacDonald Contract Specialist Steven Osa Contract Specialist</p>						
10.	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Direct questions to (name & position):</td> <td>Janet Ledoux</td> </tr> <tr> <td>Phone number:</td> <td>733-4198</td> </tr> <tr> <td>e-mail address:</td> <td>janet.ledoux@doh.hawaii.gov</td> </tr> </table>	Direct questions to (name & position):	Janet Ledoux	Phone number:	733-4198	e-mail address:	janet.ledoux@doh.hawaii.gov
Direct questions to (name & position):	Janet Ledoux						
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I certify that the information provided above is to the best of my knowledge true and correct.


 Department Head Signature


 Date

 Typed Name

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

This approval is for the procurement process only. Service provider(s) are required to be compliant with applicable laws, and verified on the Hawaii Compliance Express. This award is required to be posted on the Awards Reporting System. If there are any questions, please contact Corinne Higa at 587-4706, or corinne.y.higa@hawaii.gov.

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APPROVED DISAPPROVED NO ACTION

Adams. Taylor
Chief Procurement Officer Signature

8/28/2012
Date

Please ensure adherence to applicable administrative requirements.