

STATE OF HAWAII
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

'11 DEC 30 A8:24

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Health/Adult Mental Health Division/Hawaii State Hospital 9
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s): Provide emergent medical services to Hawaii State Hospital (HSH) patients.
2. Provider Name and Address: Castle Medical Center 640 Ulukahiki Street Kailua, Hawaii 96734
3. Total Contract Funds: \$150,000 Contract Funds per Year (if applicable):
4. Reference number of Previous Request for this Service (if applicable):
5. Term of Contract: Start: upon approval End: 6/30/2014
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State: All 911 urgent medical situations require ambulance transport to the closest emergency room facility. HSH has no control over when emergent medical care will be required by a patient so that usage will vary over time. Patients seen at Castle Medical Center may also require follow-up admission to the facility as well as subsequent follow up by their treating physician(s).
7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: Castle Medical Center is the closest emergency room facility to HSH.

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8. Describe the state agency's internal controls and approval requirements for the exempted procurement: HSH will follow procurement guidelines for approval and processing of purchase orders.	
9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Amy Yamaguchi, Public Health Administrative Officer Enid Kagesa, Adult Mental Health Division Contracts Coordinator	
10. Direct questions to (name & position): Phone number: e-mail address:	Enid Kagesa 586-8282 enid.kagesa@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature
DEC 28 2011

Date
Loretta J. Fuddy, A.C.S.W., M.S.W.

Typed Name

NOTICE
The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

Approval is for the period 12/30/11 to 06/30/14. This award is required to be posted on the Awards Reporting System.

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature
1/13/2012

Date

Please ensure adherence to applicable administrative requirements.