

STATE OF HAWAII

'11 JUN 29 A11 :06

NOTICE OF AND REQUEST FOR
RESTRICTIVE PURCHASE OF SERVICE
 PURSUANT TO §103F-403, HRS

STATE PROCUREMENT OFFICE
 STATE OF HAWAII

To: Chief Procurement Officer

From: Dept of Health/Mental Health Transformation State Incentive Grant (MHTSIG) ⁹
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):	
Services to prepare mental health consumers for employment and to maintain consumers in the community. The services include: 1) presentations of a psycho-educational course that prepares mental health consumers for the job market; 2) facilitation of self-help group sessions; and 3) training for mental health consumers in self-managing and maintaining themselves in the community. In addition to the aforementioned services, the selected provider will be required to apply for certification as an Employment Network (EN) under the Ticket to Work and Self-Sufficiency Program of the federal Ticket to Work and Work Incentives Improvement Act of 1999. To assure that the package of services is provided in a coordinated manner and that consumers develop consistent, caring, and supportive relationships with the provider, all services are to be delivered by the same provider.	
2. Provider Name and Address:	United Self Help 277 Ohua Avenue Honolulu, Hawaii 96815
3. Total Contract Funds:	\$0
Contract Funds per Year (if applicable):	
4. RH No. of Previous Request for this Service (if applicable)	RH No. 10-14
5. Term of Contract:	Start: 7/1/11 End: 8/31/11
If the contract term is longer than 1 year, provide justification for the extended term:	

STATE OF HAWAII
NOTICE OF AND REQUEST FOR
RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO §103F-403, HRS

6. Describe the circumstances justifying a restrictive purchase:

MHT SIG has an existing approved Notice of and Request for Restrictive Purchase of service RH No. 10-14, for the period of 7/1/10 to 6/30/11. MHT SIG is requesting a 2 month, no additional cost extension on Restrictive Purchase to accommodate the provider for the completion of services due to a delayed start.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

In August 2009, a comprehensive list of mental health service providers in Hawaii was compiled by Mental Health America of Hawaii (previously known as the Mental Health Association of Hawaii). This list, Finding Help Phone List, provided a breakdown of the various types of mental health services available in Hawaii along with the agencies that provide these services. In the Counties of Maui and Hawaii, United Self Help was the only agency that provided support groups for mental health consumers in both counties. In addition, the National Alliance on Mental Illness-Hawaii was contacted in April 2010 and confirmed that United Self Help was the only agency that provided the BRIDGES program in Hawaii. Finally, MHT SIG in its original Needs Assessment and Resources Inventory attempted to identify all organizations in the State that were consumer-run, as evidenced by 51% or more of its Board being consumers. United Self Help was the only organization in the State so qualified. Thus, this organization is unique in being consumer run, being capable of providing all of the necessary services and being able to provide these services through consumers.

8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Amy Yamaguchi, Public Health Administrative Officer (PHAO)
Enid Kagesa, AMHD Contracts Coordinator

9. Direct questions to (name & position): Amy Yamaguchi, PHAO

Phone number: 586-4681

e-mail address: amy.yamaguchi@doh.hawaii.gov

STATE OF HAWAII
NOTICE OF AND REQUEST FOR
RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO §103F-403, HRS

I certify that the information provided above is to the best of my knowledge true and correct.


Department Head Signature

6/28/11
Date

Loretta J. Fuddy, A.C.S.W., M.P.H.
Typed Name

NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement
Amy Yamaguchi
Public Health Administrative Officer
1250 Punchbowl Street, Rm. 256
Honolulu, Hawaii 96813

Head of Purchasing Agency
Loretta J. Fuddy, A.C.S.W., M.P.H.
Director of Health
1250 Punchbowl Street
Honolulu, Hawaii 96813

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published:

JUN 29 2011

STATE OF HAWAII
NOTICE OF AND REQUEST FOR
RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO §103F-403, HRS

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

This award is required to be posted on the Awards Reporting System.

APPROVED DISAPPROVED NO ACTION

David A. [Signature]
Chief Procurement Officer Signature

7/13/2011
Date

Please ensure adherence to applicable administrative requirements.

NOTICE OF REQUEST
FOR RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO HRS §103F-403

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of the Health, Adult Mental Health Division, Mental Health Transformation State Incentive Grant, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the State and County Procurement Notices page and click on "More Info. ")

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at <http://hawaii.gov/spo>, click "Statutes and Rules," then "Chapter 103F, Procurement of Health and Human Services." Protests shall be hand delivered or postmarked by United States Postal Service within seven days after the date this notice is first published on the Internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at <http://hawaii.gov/spo>, click on "Health and Human Services, Chapter 103F..." then "Forms and Instructions for Private Providers/Applicants." Questions should be directed to the contact person noted in item 9 of the request.