

STATE OF HAWAII

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NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Health/Family Health Services Division/Maternal Child Health
Branch

Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s): Waianae Coast Comprehensive Health Center (WCCHC) and Waikiki Health Center (WHC): The goals of perinatal support services triage (PSST) is to provide support services to pregnant women who are identified with a substance abuse problems and to establish a triage and referral system that can be accessed by community, private, public health organizations, and individuals to refer substance-using pregnant women through six months post-partum for substance abuse assessment, counseling, follow-up, case finding, care coordination, and case management.	
2. Provider Name and Address: Waikiki Health Center 277 Ohua Avenue Honolulu, Hawaii 96815	Waianae Coast Comprehensive Health Center 86-260 Farrington Highway Waianae, Hawaii 96792
3. Total Contract Funds: Contract Funds per Year (if applicable):	\$93,000 \$23,250/provider
4. Reference number of Previous Request for this Service (if applicable):	
5. Term of Contract:	Start: May 1, 2011 End: 6/30/13
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State: The Department of Health solicited RFP No. HTH-560-CW-005 for the PSST services in 2008 but due to budget shortfall the entire program was eliminated in 2009 and the RFP was not cancelled and the contracts were not executed. New funding has recently become available and we are awarding the PSST services now. Due to the limited funding, this contract will be provided to the WCCHC and WHC Path Clinic, who originally submitted proposals. Services for this contract will be consistent with the RFP but at a lower funding than stated. Originally the RFP stated compensation would be through cost reimbursement and unit rate pricing, however now due to budget constraints, compensation will be through cost reimbursement only.	
7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: WCCHC and WHC Path Clinic submitted separate PSST proposals in response to RFP No. HTH-560-CW-005 and were evaluated as two of the higher scoring proposals and would have been awarded contracts. In April 2011 Path Clinic merged their program with the WHC.	

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8.	Describe the state agency's internal controls and approval requirements for the exempted procurement: Maternal Child Health Branch (MCHB) will require the WCCHC and WHC Path Clinic to meet quarterly with the current Perinatal Support Services providers and MCHB for discussion on service activities, procedural changes, and trainings. MCHB will receive written quarterly and year end reports to summarize their major activities and data. This would be following terms in accordance to RFP No. HTH-560-CW-005.
9.	List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Barbara Yamashita, Chief, MCHB Gordon Takaki, Public Health Administrative Officer, FHSD Trudy Okada, Perinatal Program Manager, MCHB
10.	Direct questions to (name & position): Barbara Yamashita, Chief, MCHB Phone number: 808-733-9028 e-mail address: barbara.yamashita@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

 Department Head Signature	 Date
<u>Loretta J. Fuddy, ACSW, MPH</u> <small>Typed Name</small> Director of Health	

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

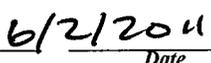
FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

This award is required to be posted on the Awards Reporting System.

As a reminder, Barbara Yamashita and Trudy Okada are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate. Procurement requests submitted to the SPO listing departmental personnel without written delegated procurement authority and the appropriate mandatory procurement training will be returned with no action taken.

APPROVED
 DISAPPROVED
 NO ACTION

 Chief Procurement Officer Signature	 Date
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Please ensure adherence to applicable administrative requirements.