

STATE OF HAWAII
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

20 JAN '09 PM 2:12 SPO-7

To: Chief Procurement Officer

From: Department of Health/Executive Office on Aging
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s): Provide coordination services for the Chronic Disease Self-Mangement Program ("CDSMP") implementation statewide to support the State of Hawaii, EOA Sustainable Systems Grant which will enable expansion of the evidence-based CDSMP in Hawaii.	
2. Provider Name and Address:	ALU LIKE, Incorporated 458 Keawe Street Honolulu, Hawaii 96813
3. Total Contract Funds:	\$116,707
Contract Funds per Year (if applicable):	7/1/08-6/30/09 \$54,463.50 7/1/09-6/30/10 \$31,122.00 7/1/10-6/30/11 \$31,122.00
4. Reference number of Previous Request for this Service (if applicable):	
5. Term of Contract:	Start: 7/1/2008 End: 6/30/11
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State: The State Executive Office on Aging (EOA) responded to a competitive RFP issued by the National Council on Aging (NCOA), a private, non-profit organization. The grant required applicants to name partners as part of the grant application. So the EOA issued a Request for Information from potential service providers with an intent to contract with providers should a contract be awarded by NCOA. ALU LIKE, Incorporated was the only organization to respond to the Request for Information. EOA included ALU LIKE and its proposed services in the competitive proposal submitted to NCOA. EOA was awarded the competitive NCOA grant.	
7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: EOA posted a Request for Information on the State and County Procurement Notice System (PNS) Website in compliance with Chapter 103D, HRS.	

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8.	Describe the state agency's internal controls and approval requirements for the exempted procurement: 1. Consulting procurement requirements in the Hawaii Administrative Rules 2. Consulting Grants management staff or DOH Contract Specialist 3. Attend State Procurement Office training, as available and needed 4. Calling State Procurement Office when there are no answers available elsewhere 5. Establishing a procurement file with: The RFI posting confirmation, document, responses, and grading; The Award letter; and any relevant forms or information.
9.	List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Noemi Pendleton Director, Executive Office on Aging
10.	Direct questions to (name & position): Noemi Pendleton Phone number: 586-0100 e-mail address: noemi.pendleton@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

JAN 13 2009

Date

Chiyome Leinaala Fukino, M.D.

Typed Name

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

No action is required on this request. The service is a HRS Chapter 103D procurement and was approved under PV No. 09-051-C.

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

2/23/09

Date