

STATE OF HAWAII
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

12NOV'08 PM 1:08 SPO-PA

To: Chief Procurement Officer

From: Department of Human Services, BESSD
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

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| 1. Title and description of health and human service(s): | |
| The Department of Human Services seeks to provide a training program for 38 TANF and TAONF eligible adults to gain employment and economic self-sufficiency by participating in bio-tech tissue culturing projects for bio-diesel, bio-mass, and other agricultural products in the Hilo and lower and upper Puna districts on the island of Hawaii. Services to be provided include, but are not limited to, community outreach and recruitment, screening, intake and orientation, on-site laboratory, bio-tissue culture and micropropagation training, employment readiness workshops, job placement, ongoing case management, and support services delivery such as child care, transportation, and work-related expenses, to assist TANF and TAONF eligible participants with employment and self-sufficiency. | |
| 2. Provider Name and Address: | HAWAII COUNTY ECONOMIC OPPORTUNITY COUNCIL 47 Rainbow Drive Hilo, Hawaii 96720 |
| 3. Total Contract Funds: | \$0 |
| Contract Funds per Year (if applicable): | |
| 4. Reference number of Previous Request for this Service (if applicable): | |
| 5. Term of Contract: | Start: 10/31/07 End: 10/30/08 |
| 6. Describe how procurement by competitive means is either not practicable or not advantageous to the State: | Hawaii County Economic Opportunity Council was awarded the bio-tech employment training program services contract under competitive procurement RFP HMS-903-08-04-S. It is requested that a no-cost extension to February 24, 2009 be afforded to Hawaii County Economic Opportunity Council to continue to provide bio-tech culture employment training to TANF and TAONF eligible families in the Hilo and lower and upper Puna districts on the island of Hawaii. |
| 7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: | Hawaii County Economic Opportunity Council is the current bio-tech employment training program in the Hilo and lower and upper Puna districts on the island of Hawaii. |

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| 8. | Describe the state agency's internal controls and approval requirements for the exempted procurement: The contract will continue to be monitored by the Benefit, Employment and Support Services Division, Employment and Child Care Program Office (E/CCPO). Hawaii County Economic Opportunity Council will also continue to submit to ECCPO monthly expenditure and client participation reports. |
| 9. | List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Lillian B. Koller, Director of Human Services Ed Igarashi, Fiscal Management Office Administrator |
| 10. | Direct questions to (name & position): Shannon Kelly, Program Specialist Phone number: 586-7068 587-3309 e-mail address: skelly@dhs.hawaii.gov |

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

NOV 12 2008

Date

Lillian B. Koller

Typed Name

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

No action has been taken since Sharon Kelly, Oahu Branch Section 2 Administrator, BESSD, DOH has requested withdrawal of this request.

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

12/8/08

Date

Please ensure adherence to applicable administrative requirements.