

STATE OF HAWAII
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

RUSH
ORIGINAL

To: Chief Procurement Officer

From: Department of Human Services

Department/Division/Branch or Office

29 JUL '08 AM 10:22 SPO-7A

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s):
The Department of Human Services seeks to provide diversion services known as the Grant Diversion Program, to TANF or TAONF eligible clients, in order to assist them in obtaining paid employment and divert them from transitioning to TANF or TAONF assistance. Services to be provided may include, but are not limited to, screening, intake and orientation, job/work activity readiness, job/work activity coaching, job/work activity placement, job/work activity retention, on-going case management, and support services delivery such as child care, transportation and work-related expenses, to assist TANF and TAONF eligible clients with finding and retaining employment.

2. Provider Name and Address: Goodwill Industries of Hawaii
2610 Kilihau Street
Honolulu, HI 96819

3. Total Contract Funds: ~~\$575,000~~ \$143,750 *dw*
Contract Funds per Year (if applicable):

4. Reference number of Previous Request for this Service (if applicable):

5. Term of Contract: Start: 10/01/08
End: 12/31/08

6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:
Goodwill Industries of Hawaii was awarded the Grant Diversion program contract under competitive procurement RFP HMS-903-04-11-EH. There is no further extension, however, recent changes in the Federal guidelines require modification of the Grant Diversion program. In order to accommodate the changes required by Federal guidelines, the Department is in the process of revising the administrative rules that provide the policy base for the program. Therefore, the scope of services cannot be clearly defined and the Department is unable to procure the services without a clearly defined scope.

It is anticipated that it will take 6 months for the rules to be written, approved and adopted. Therefore, it is requested that Goodwill Industries continue to provide diversion services to clients in Hilo until the services can be re-procured.

7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:

Goodwill Industries of Hawaii is the current service provider of the Grant Diversion program in Hilo. Goodwill has the infrastructure and the program knowledge necessary to continue providing uninterrupted service to clients.

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8. Describe the state agency's internal controls and approval requirements for the exempted procurement: The contract will be monitored by the Benefit, Employment and Support Services Division, Employment and Child Care Program Office (ECCPO). Goodwill will also submit to ECCPO on a monthly basis, an expenditure report and statistics on clients served.	
9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Lillian B. Koller, Director of Human Services Ed Igarashi, Fiscal Management Office Administrator	
10. Direct questions to (name & position): Phone number: e-mail address:	Gwen Murashige, Program Specialist 586-7110 gmurashige@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

Lillian B. Koller 07/25/08
Department Head Signature Date
Lillian B. Koller
Typed Name RB 7/24

NOTICE
The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

APPROVED DISAPPROVED NO ACTION

Aaron S. Fujioka 8/11/08
Chief Procurement Officer Signature Date

Please ensure adherence to applicable administrative requirements.