

STATE OF HAWAII
NOTICE OF AND REQUEST FOR
RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO §103F-403, HRS

'08 JUN 16 AIO '01

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Hawai'i Department of Agriculture
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):

Title: Hawai'i Agriscience Seminar Program

Description: The Hawai'i Agriscience Seminar Program is a science related, agriculture mentorship program to engage at-risk youth in self and career development through a mentor based program that combines agriculture initiatives with academic achievement. The target population involves 12 at-risk students in grades 9-12. Six students will be selected from the island of Hawaii and six students will be chosen from neighboring islands. All of the students will have an expressed interest in agriscience. Also, in partnership with the Office of Hawaiian Affairs (OHA), the program will include an additional 12 students, grades 9-12 of native Hawaiian ancestry. In total, the program will service 24 at-risk students.

This program will:

- Provide an inquiry based approach to learning to add rigor and relevance to the learning experience.
- Help students acquire employment and job preparation skills through workplace internships.
- Provide students with opportunities to establish relationships between academics and employment.
- Improve the motivation, performance and self-esteem of at-risk youth.

The program objectives are:

- Teach students to be competent users of the scientific inquiry method.
- Increase the number of students who feel prepared for entrance into the agricultural workforce.

The program activities are:

I. July 2008: Participants will attend a (Summer activity) three-day residential program (30 hours) at the University of Hawaii at Hilo with a two fold purpose:

1. Students will learn how to apply the scientific inquiry process within specific agriscience areas.
2. Students will shadow scientists within the university setting to learn skills specific to agriculture related areas such as biotechnology, landscaping, etc.

II. August - December 2008: After returning from the three-day university experience, students will be placed at a worksite related to their area of interest and will complete 90 hours of onsite work experience with industry professionals.

III. August - December 2008: Students returning from the university session will continue with their project through their work in community mentorships and through their Hawai'i Department of Education (HDOE) science and agriculture education course curriculum (CTE classes).

IV. December 2008: Students will return to the University of Hawaii at Hilo campus to conduct peer reviews on the completed science projects and present their project and findings to their program peers and mentors. Completed research projects will be entered into the HDOE sponsored complex area and district science fair competitions.

The proposed project involves multidisciplinary collaborations with the University of Hawai'i Hilo Campus, private and public businesses statewide, the Department of Human Services, the Hawai'i Department of Agriculture and the Hawai'i Department of Education.

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2. Provider Name and Address:	Hawai'i FFA Foundation P.O. Box 6731 Hilo, HI 96720
3. Total Contract Funds:	\$48,400
Contract Funds per Year (if applicable):	\$0
4. RH No. of Previous Request for this Service (if applicable)	N/A
5. Term of Contract:	Start: 7/1/08 End: 2/28/09
If the contract term is longer than 1 year, provide justification for the extended term:	N/A
6. Describe the circumstances justifying a restrictive purchase:	<p>The Hawai'i FFA Foundation is a non-profit, 501 (c)3 tax-exempt organization that is committed to supporting and expanding agriculture and natural resource educational activities with schools in the state of Hawai'i. The Hawaii FFA Foundation solicits and administers funds to support projects for the Hawaii Association FFA programs and the HDOE Hawai'i Agriculture Education Program. The Foundation supports board approved projects that build leadership skills, improve local communities, recognize outstanding achievement and prepare young people for agricultural and natural resources careers.</p> <p>The Hawai'i Association FFA is the sole entity in the state that develops and implements rigorous agricultural leadership programs and is integrated in the HDOE authorized courses for secondary education (including aquaculture, horticulture, agriculture technology, agriculture power & technology, aquascience, biological and physical agriscience). The Hawai'i Association FFA was founded in 1929 and is the Hawai'i chapter of the National FFA Organization (fka Future Farmers of America).</p> <p>The Hawai'i FFA Foundation promotes a unique three-part educational and career development program model. Classroom instruction is applied to hands-on opportunities called supervised agricultural experiences (SAEs). SAEs include after-school activities such as starting a business or working for an established company. Classroom learning and SAEs are further reinforced through curriculum-enhanced programs within the community. The Hawai'i Association FFA is the only organization that has the expertise and infrastructure for the program requirements.</p> <p>The Hawai'i State Department of Education Authorized Courses and Code Numbers Catalog 2006-2010, states "Career and Technical Student Organizations (CTSOs) provide students with opportunities to learn, practice, and apply knowledge, skills and attitudes necessary for a successful transition into a career. Unlike most co-curricular activities, CTSO activities are directly linked to classroom learning. They provide quality education experiences for students in leadership, teamwork, citizenship, and character development, which builds and reinforces self-confidence, work attitudes, and communication skills. They emphasize total quality at work: high ethical standards, superior work skills, lifelong education, and pride in the dignity of work. CTSOs also promote understanding of the free enterprise system and involvement in community service activities. The following CTSOs have active state associations in the State of Hawai'i.....Future Farmers of America (FFA): Agriculture Education." See: http://doe.k12.hi.us/standards/accn/ACCN_2006_2010_rev3.pdf</p>

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7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:	Between 5/29/08 and 6/6/08, contacts were made with the Department of Education, the University of Hawai'i Manoa, College of Tropical Agriculture and Human Resources, Department of Labor, Office of Youth Services, 4-H Hilo, Hawai'i Farm Bureau Federation, Maui Economic Opportunity and the Hawai'i County Economic Opportunity Council. All the entities contacted indicated that the Hawaii FFA Foundation is the only organization capable of providing the described services.
8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:	Sandra Lee Kunimoto, Chairperson, Hawai'i Department of Agriculture Todd Low, Branch Manager, HDOA Market Development Branch Nancy Ralston, Special Assistant to the Chairperson
9. Direct questions to (name & position):	Nancy Ralston, Special Assistant to the Chairperson
Phone number:	(808) 973-9558
e-mail address:	Nancy.A.Ralston@hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.


Department Head Signature 6/12/08
Date

Sandra Lee Kunimoto
Typed Name

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NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement

Nancy Ralston
Department of Agriculture
1428 S. King St.
Honolulu, HI 96814

Head of Purchasing Agency

Sandra Lee Kunimoto
Chairperson
Department of Agriculture

1428 S. King St.
Honolulu, HI 96814

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published: **JUN 16 2008**

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

6/26/08

Date

Please ensure adherence to applicable administrative requirements.

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Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at <http://www.spo.hawaii.gov/>, click "Statutes and Rules," then "Procurement of Health and Human Services." Protests shall be hand delivered or postmarked by United States Postal Service within seven days after the date this notice is first published on the Internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at <http://www.spo.hawaii.gov/>, click on "Health and Human Services, Chapter 103F..." then "Forms for Private Providers." Questions should be directed to the contact person noted in item 9 of the request.