

STATE OF HAWAII  
**NOTICE OF AND REQUEST FOR EXEMPTION  
 FROM CHAPTER 103F, HRS**

To: Chief Procurement Officer

07 JUL 19 P3:27

From: **Department of Health/FHSD/MCHB**

*Department/Division/Branch or Office*

ADMINISTRATION  
 PROCUREMENT OFFICE

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

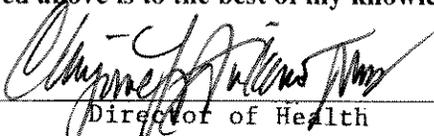
1.	Title and description of health and human service(s):	
	To provide subsidized family planning services for men and women of reproductive age statewide. Services include but are not limited to physical exams, pregnancy screening, contraceptive supplies, health education, and counseling.	
2.	Provider Name and Address:	Please see Attachment 1 for a list of the providers and addresses.
3.	Total Contract Funds:	<del>\$2,497,500</del> <i>aw</i>
	Contract Funds per Year (if applicable):	\$1,248,750
4.	Reference number of Previous Request for this Service (if applicable):	NA
5.	Term of Contract:	Start: <del>7/1/2007</del> Upon Approval <i>aw</i>
	End:	<del>Procurement</del> Pending <i>aw</i> 6/30/08
6.	Describe how procurement by competitive means is either not practicable or not advantageous to the State: Please see Attachment 2 for justification.	
7.	Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable:  The providers listed above, consist of the current Family Planning Program provider network. These providers were selected through a competitive RFP process.  The Waianae CCHC serves the Waianae Coast and other hard to reach populations in its Nanakuli, Kapolei, and Waipahu Satellite Sites. The Waianae CCHC was awarded a contract through the RFP process; however they failed to execute the contract. The MCHB will be including the Waianae Coast as a geographic service area in the upcoming RFP's to be issued in October 2007.	
8.	Describe the state agency's internal controls and approval requirements for the exempted procurement: The contract agreements with Family Planning Program Providers will be reviewed by the Family Health Service division's Public Health Administrative Officer and by the Department of Health's Administrative Services Office.  The Maternal and Child Health Branch, Women's Health Section, Family Planning Program has oversight of the Family Planning Program and will be responsible for oversight of the contract.	

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
EXEMPTION FROM CHAPTER 103F, HRS

9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:  
Chief, Maternal and Child Health Branch  
Women's Health Section Supervisor, Maternal and Child Health Branch  
Family Planning Program Supervisor, Maternal and Child Health Branch  
Public Health Administrative Officer, Maternal and Child Health Branch  
Accountant, Maternal and Child Health Branch  
Public Health Administrative Officer, Family Health Services Division  
Accountant, Family Health Services Division

10. Direct questions to (name & position): Althea Momi Kamau, MPH, RN  
Chief, Maternal and Child Health Branch  
Phone number: (808) 733-4044  
e-mail address: momi.kamau@fhsd.health.state.hi.us

I certify that the information provided above is to the best of my knowledge true and correct.

  
\_\_\_\_\_  
Director of Health  
Date: JUL 17 2007  
Chiyome Leinaala Fukino, M.D.  
\_\_\_\_\_  
Typed Name

**NOTICE**

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

APPROVED     DISAPPROVED     NO ACTION

  
\_\_\_\_\_  
Chief Procurement Officer Signature    Date: 8/7/07

Please ensure adherence to applicable administrative requirements.

## Attachment 1

### Provider Name and Address:

1. **The Bay Clinic**  
311 Kalanianaʻole Avenue  
Hilo, HI 96720
2. **Community Clinic of Maui**  
48 Lono Avenue  
Kahului, HI 96732
3. **Hamakua Health Center**  
45-549 Plumeria St  
Honokaa, HI 96727
4. **Hoola Lahui Hawaii**  
P.O. Box 3990  
Lihue, HI 96766
5. **Kalihi Palama Health Center**  
915 N.King St.  
Honolulu, HI 96817
6. **Kokua Kalihi Valley (Comprehensive Family Services)**  
2239 N.School St.  
Honolulu, HI 96819
7. **Koolauloa Community Health and Wellness Center**  
P.O. Box 395  
Kahuku, HI 96731
8. **Molokai General Hospital**  
Family Planning Services  
P.O. Box 408  
Kaunakakai, HI 96748
9. **Planned Parenthood of Hawaii**  
1350 S.King St. #310  
Honolulu, HI 96814
10. **Waikiki Health Center**  
277 Ohua Avenue  
Honolulu, HI 96815
11. **Waimanalo Health Center**  
41-1347 Kalanianaʻole Hwy  
Waimanalo, HI 96795
12. **Waianae Coast Comprehensive Health Center**  
86-260 Farrington Highway  
Waianae, HI 96792

## Attachment 2

Below is an estimated timeline for the Family Planning RFP's:

ACTIVITY	FAMILY PLANNING TIMELINE
Requests for Information	June – mid September 2007
<b><i>Public Notice – RFP Announcement</i></b>	<b><i>October 2007</i></b>
Distribution of RFP's	October 2007
RFP Orientation Session	October – early November 2007
Addenda to RFP's (as needed)	Within 10 working days prior to or within a sufficient time before the submittal deadline
Submission of Questions by Applicants Before Submittal Deadline (as needed)	Within a reasonable time before submittal deadline
Response to Applicants' Questions (as needed)	State agencies shall promptly respond
<b><i>Proposal Submittal Deadline</i></b>	<b><i>January 31, 2008</i></b>
Register of Proposals	Within 10 working days or a reasonable time after the proposal submittal deadline
Proposal Evaluation Period	January – March 2008
Final Revised Proposals (as needed)	January – February 2008
Provider Selection and Award	March 2008
Notice of Statements of Finding and Decision to Applicants	March 2008
Protest and Request for Reconsideration (as needed)	March – early May 2008
Contract Development	March to mid May 2008
Contract Mailed to Provider for Signature	On or about May 16, 2008
Contract Executed	On or about June 20, 2008
<b><i>Contract Start Date</i></b>	<b><i>July 1, 2008</i></b>

## Attachment 2

6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:

The 2007 Legislature appropriated general funds in the amount of \$1,248,750 in Fiscal Year 2008 and \$1,248,750 in Fiscal Year 2009 to the DOH/FHSD/MCHB/Family Planning Program to provide statewide family planning services. This appropriation is meant to supplement the current Federal Title X funding of the POS providers by: (1) Increasing the reimbursements to the current agencies; (2) Increasing the number of unduplicated clients being served. In addition, the Family Planning Program is required to respond to a legislative proviso addressing outcome measurements from the impact statement to the legislature from the use of the additional funds for the 2008 and 2009 legislative sessions.

The Family Planning Program will be issuing Requests for Proposals (RFP's) in October 2007, with a goal of executing new contracts beginning July 1, 2008. These contracts will include both the Federal Title X funding as well as the newly appropriated General Funds.

If RFP's are issued for the additional funds separately from the current contracts, should agencies outside the current provider network be awarded the contracts, the additional reimbursement level would not be possible. (The current providers would remain at the same reimbursement level and the newly awarded providers would get the additional funding)

An exemption is being requested from July 1, 2007 through June 30, 2008 or until new contracts can be executed, whichever is earlier. This will allow the Department to expend funds to achieve the goals of the additional appropriation and report outcomes to the 2008 legislature.

Should the exemption not be approved, it is estimated that at the earliest, execution of contracts funded by the newly appropriated monies will be December 1, 2007. This will be on or after the deadline for the Proviso, and the Department will not have any outcomes to report.