

STATE OF HAWAII  
**NOTICE OF AND REQUEST FOR  
 RESTRICTIVE PURCHASE OF SERVICE**  
 PURSUANT TO §103F-403, HRS

STATE PROCUREMENT OFFICE  
 STAFF OF HAWAII

07 JUL 12 19:44

To: Chief Procurement Officer

From: Human Services/Benefit, Employment & Support Services Division/ECCPO  
*Department/Division/Branch or Office*

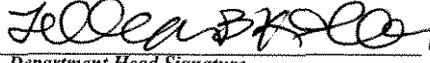
Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1.	<p>Title and description of health and human service(s):</p> <p style="margin-left: 20px;">Family and Self-Sufficiency Program and EITC Outreach</p> <p style="margin-left: 20px;">The aforementioned service assists TANF eligible families to rise above poverty with public outreach, financial literacy services, and asset-building skills to claim the earned income tax credit and other valuable tax credits by providing free tax assistance utilizing a statewide network of non profit agencies and volunteers.</p>
2.	<p>Provider Name and Address:</p> <p style="margin-left: 20px;">Aloha United Way          200 North Vineyard Blvd., Suite 700, Honolulu, HI 96817</p>
3.	<p>Total Contract Funds: <span style="float: right;">\$261,780</span></p> <p>Contract Funds per Year (if applicable):</p>
4.	<p>RH No. of Previous Request for this Service (if applicable)</p>
5.	<p>Term of Contract: <span style="margin-left: 100px;">Start: 10/1/07</span> <span style="margin-left: 100px;">End: 9/30/08</span></p> <p>If the contract term is longer than 1 year, provide justification for the extended term:</p>
6.	<p>Describe the circumstances justifying a restrictive purchase:</p> <p style="margin-left: 20px;">Aloha United Way (AUW) has been providing the aforementioned services since 2005, and is the only organization with the available resources to deliver such services at no cost to the general public who qualify for the service.</p> <p style="margin-left: 20px;">The Department is seeking existing established services for our clients that are able to provide for, and support, the Temporary Assistance for Needy Families (TANF) purpose 2 which is to end the dependence of needy parents on government benefits through the promotion of job preparation, work, and marriage. Through AUW's FSSP and EITC Outreach services, TANF families will be provided services that compliment their current employment and supplements their wage earnings so that they may end their dependence on government benefits.</p>

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates: Since October 2005, AUW has been providing their FSSP and EITC Outreach services to the general public who qualified for their services. Qualification is based on income eligibility with low-income wage earners being the target population. AUW is the only service that offers free tax preparation to this population.  Since its inception, the FSSP and EITC Outreach service has increased its number of population serviced ten-fold from 654 in 2006 to 7,002 in 2007. The cost savings in tax preparation fees to their clients served has been approximately \$1,050,300.	
8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Lillian Koller - Director Pankaj Bhanot - Acting Assistant Division Administrator Scott Nakasone - Acting Employment / Child Care Program Administrator Gwen Murashige - First-To-Work Program Specialist	
9. Direct questions to (name & position):	Scott Nakasone, Acting ECCPO Administrator
Phone number:	586-7062
e-mail address:	snakasone2@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

  
\_\_\_\_\_  
Department Head Signature

07/12/07  
\_\_\_\_\_  
Date



Lillian B. Koller  
\_\_\_\_\_  
Typed Name

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

**NOTICE**

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

***Procurement Officer for this Procurement***

Pankaj Bhanot  
Benefits, Employment and Support Services  
820 Mililani Street, Suite 606  
Honolulu, Hawaii 96813

***Head of Purchasing Agency***

Lillian B. Koller, Director  
Department of Human Services  
1390 Miller Street, Room 209  
Honolulu, Hawaii 96813

Protest forms and instructions are on the web at: [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

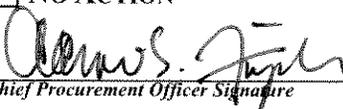
JUL 13 2007

*Published:*

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

APPROVED     DISAPPROVED     NO ACTION

  
\_\_\_\_\_  
Chief Procurement Officer Signature

7/20/07  
\_\_\_\_\_  
Date

Please ensure adherence to applicable administrative requirements.

NOTICE OF REQUEST  
FOR RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of Human Services, Benefit, Employment & Support Division, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the [State and County Procurement Notices](#) page and click on "More Info.")

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at <http://www.spo.hawaii.gov/>, click "Statutes and Rules," then "Procurement of Health and Human Services." Protests shall be hand delivered or postmarked by United States Postal Service within seven days after the date this notice is first published on the Internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at <http://www.spo.hawaii.gov/>, click on "Health and Human Services, Chapter 103F..." then "Forms for Private Providers." Questions should be directed to the contact person noted in item 9 of the request.