

STATE OF HAWAII
**NOTICE OF AND REQUEST FOR EXEMPTION
 FROM CHAPTER 103F, HRS**

To: Chief Procurement Officer

From: Department of Health, Adult Mental Health Division *oj*
Department/Division/Branch or Office

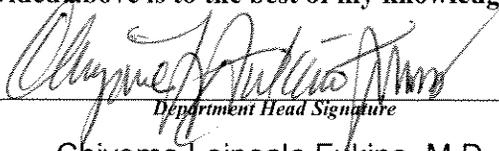
Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

1. Title and description of health and human service(s):	Provision of residential respite services to provide a period of relief for families who have ongoing caregiving responsibilities for adults with severe and persistent mental illness. Respite services will be provided in an "off site" location designated and maintained by the Provider. The purpose of the pilot project is to maximize the goals of the respite care program by providing acceptable respite options honoring the ethnic and cultural geographic differences of families and as a result ensuring sustainability of a valuable housing resource for our consumers.
2. Provider Name and Address:	Mental Health Kokua 1221 Kapiolani Boulevard, Suite 345 Honolulu, Hawaii 96814
3. Total Contract Funds: Contract Funds per Year (if applicable):	\$71,000
4. Reference number of Previous Request for this Service (if applicable):	
5. Term of Contract:	Start: upon approval End: 10/31/07
6. Describe how procurement by competitive means is either not practicable or not advantageous to the State:	<p>The Adult Mental Health Division (AMHD) currently has a contract with Mental Health Kokua to provide respite care services to benefit families who are the primary caregivers of consumers with severe and persistent mental illness. These respite services include providing an individual to provide respite services in the consumer's home or to accompany a consumer on leisure/recreational activities in the community. Unfortunately, according to family members participating in the AMHD Housing Committee and the Department of Health's Respite Committee, most families in Hawaii are not comfortable in having "respite caregivers," i.e., peer coaches, come into their homes for any given time while they take time off, short vacations, etc., from their caregiving activities. As a result, the provision of respite services have been limited primarily to the provision of outside the home leisure type activities by peer coaches. These leisure type activities do not provide the "relief" that family members may require. With the current overwhelming shortage of housing in the state, AMHD is proposing to implement a pilot project that would provide short term residential respite services for consumers with severe and persistent mental illness who reside with their families. It is projected that the residential respite services will assist in maintaining consumers in their current residence and will avoid the need for other types of community housing.</p> <p>The effectiveness of this pilot project will be evaluated during the contract period. If the services are determined to be effective, a request for proposal (RFP) will be issued. Due to the short time period for the pilot project, it is neither practicable nor advantageous to procure this service by competitive means.</p>

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7.	Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: Mental Health Kokua is the only provider to have submitted a proposal in response to the last RFP issued for the provision of respite care services to adults with severe and persistent mental illness.
8.	Describe the state agency's internal controls and approval requirements for the exempted procurement: The AMHD Chief has reviewed and approved the exempted procurement. The services will be monitored by contracts, fiscal, performance improvement, and service staff.
9.	List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Thomas W. Hester, M.D., AMHD Chief Karen Krahn, AMHD Clinical Operations Officer Bernie Miranda, AMHD Housing Services Director Amy Yamaguchi, AMHD Public Health Administrative Officer (PHAO)
10.	Direct questions to (name & position): Phone number: Amy Yamaguchi, 586-4681 e-mail address: amy.yamaguchi@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.

 _____ <i>Department Head Signature</i>	APR 23 2007 _____ <i>Date</i>
 Chiyome Leinaala Fukino, M.D. _____ <i>Typed Name</i>	

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

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FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

APPROVED DISAPPROVED NO ACTION



Chief Procurement Officer Signature

5/3/07

Date

Please ensure adherence to applicable administrative requirements.