

STATE OF HAWAII

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**NOTICE OF AND REQUEST FOR
RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO §103F-403, HRS**

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Health (DOH), Injury Prevention and Control Section (IPCS), EMS
and Injury Prevention System Branch
Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):	Kauai Community Walkability Project. These services are community-based activities related to planning, developing, implementing and evaluating a community safe routes project to improve the walkability and safety of a pedestrian/bicycle route in Lihue, Kauai that connects the residential area with the downtown Lihue district to Wilcox Elementary School.		
2. Provider Name and Address:	Sally Jo Manea		
3. Total Contract Funds:	\$45,500 (\$21,000 the first year, \$24,500 the second year)		
Contract Funds per Year (if applicable)	\$		
4. Term of Contract	Start:	February 1,	2007
	End:	January 31,	2009
If the contract term is longer than 1 year, provide justification for the extended term: One additional year is required for the implementation and evaluation of the project. In year 1, the project will be planned and developed, with implementation and evaluation in year 2.			

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5. Describe the circumstances justifying a restrictive purchase:
Sally Jo Manea is the only person available on Kauai who has the expertise and training to successfully conduct this project. She received training in two consecutive Pro Walk/Pro Bike conferences that focused on developing walkable communities sponsored by the National Center for Biking and Walking. She also has conducted a series of walkability workshops on Kauai and organized similar projects on Kauai that relate to walkable communities. In addition, Ms. Manea lives in the community and has extensive long term involvement in the leadership of a variety of community organizations that would be instrumental in forming the state/county/community partnerships needed to develop, maintain and sustain the project once implemented.

6. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:
Based on the community input at a Kauai Rural Health Association meeting on September 22, 2006, where this project was discussed, there was only one other person mentioned who was interested. However, that person did not have the expertise and is not available as she has a full-time job. Sally Jo Manea is the point person involved in community projects and events related to pedestrian and bike safety on Kauai, and the only person doing the specific activities proposed. In addition, in the recent DOT RFP for traffic safety projects on all islands, which included pedestrian safety, issued in May 2006 and run in all newspapers, there were no applicants from Kauai.

7. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:
Chief, Administrative Services Office
Chief, EMS and Injury Prevention System Branch
Manager, Injury Prevention and Control Program (IPCP)

8. Direct questions to (name & position):	Eric Tash, IPCP Manager and Therese Argoud, Walkable Communities Project Coordinator
Phone number:	586-5940
e-mail address:	eric.tash@doh.hawaii.gov and therese.argoud@doh.hawaii.gov

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I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

DEC - 1 2006

Date

Chiyome Leinaala Fukino, M.D.

Typed Name

NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement
Eric Tash

Injury Prevention Program
Hawaii State Department of Health
1250 Punchbowl St., Room 214
Honolulu, Hawaii 96813

Head of Purchasing Agency

Chiyome Leinaala Fukino, M.D.
Department of Health
1250 Punchbowl St., Room 326
Honolulu, Hawaii 96813

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 8 of the request.

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FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

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Approved Denied


Chief Procurement Officer Signature

12/15/06
Date

Please ensure adherence to applicable administrative requirements.

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FOR RESTRICTIVE PURCHASE OF SERVICE
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Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of Health, Injury Prevention and Control Section, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the [State and County Procurement Notices](#) page and click on *More Info.*)

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven (7) days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at www.spo.hawaii.gov, click on *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 8 of the request.