

**NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS**

ADMINISTRATION  
PROCUREMENT OFFICE  
STATE OF HAWAII

To: Chief Procurement Officer

From: Human Services

*Department/Division/Branch or Office*

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):	Oral Health (Dental) Services for Adult TANF or TAONF recipients on a statewide basis. The Department is currently providing dental services to adult TANF or TAONF recipients who are participating in the Up-Front Universal Engagement (UFUE), Supported Employment Empowerment (SEE) and First-To-Work (FTW) programs that will lead them to self-sufficiency. The Department is interested in continuing this service until this population is covered under the State's Supplemental Appropriations Act of 2006 which provides dental care to adults.	
2. Provider Name and Address:	Hawaii Primary Care Association 325 Queen Street, Suite 601 Honolulu, HI 96813-4718	
3. Total Contract Funds:	\$435,000	
Contract Funds per Year (if applicable):		
4. RH No. of Previous Request for this Service (if applicable)	05-05	
5. Term of Contract:	Start: 01/01/07	End: 03/31/07
If the contract term is longer than 1 year, provide justification for the extended term:		
6. Describe the circumstances justifying a restrictive purchase:	<p>Hawaii Primary Care Association (HPCA) is currently contracted under the Request for Restrictive Purchase of Service RH No. 05-05, to provide adult dental services for TANF or TAONF recipients participating in the Department's work programs. It was anticipated that this target population will continue to be eligible for dental services under the Supplemental Appropriations Act of 2006 scheduled to be implemented January 1, 2007. Therefore, the Department did not pursue competitive procurement to continue services after the contract with HPCA terminates on December 31, 2006. The implementation has been delayed until March, 2007 so the Department is interested in extending the contract with HPCA so client services will not be interrupted.</p> <p>HPCA is the only provider who is able to continue providing services until March, 2007 as the infrastructure is already in place through its organization of federally qualified health centers that services the low-income and disadvantaged population statewide.</p>	

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7.	Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:	<p>Hawaii Dental Association (HDA) Dental Samaritans and Queen's General Practice Dental Residency Program are other providers who may be interested in providing the services. The Queen's program is limited to Oahu so does not meet the requirement to provide statewide services. HDA Dental Samaritans rely on volunteers from their membership and its primary goal is to meet the immediate need for urgent care. The Department wishes to purchase services that are more comprehensive than urgent care.</p>										
8.	List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Patricia Murakami, Division Administrator</td> <td style="width: 50%;">Oversee the Process</td> </tr> <tr> <td>Pankaj Bhanot, Acting Assistant Division Administrator</td> <td>Contract Development and Execution</td> </tr> <tr> <td>Gwen Murashige, ECCP Program Specialist</td> <td>Develop Specifications and Manage the Contract</td> </tr> <tr> <td>James Walther, Deputy Attorney General</td> <td>Review and Approve the Contract</td> </tr> <tr> <td>Lillian B. Koller, Esq., Director</td> <td>Sign the Contract</td> </tr> </table>	Patricia Murakami, Division Administrator	Oversee the Process	Pankaj Bhanot, Acting Assistant Division Administrator	Contract Development and Execution	Gwen Murashige, ECCP Program Specialist	Develop Specifications and Manage the Contract	James Walther, Deputy Attorney General	Review and Approve the Contract	Lillian B. Koller, Esq., Director	Sign the Contract
Patricia Murakami, Division Administrator	Oversee the Process											
Pankaj Bhanot, Acting Assistant Division Administrator	Contract Development and Execution											
Gwen Murashige, ECCP Program Specialist	Develop Specifications and Manage the Contract											
James Walther, Deputy Attorney General	Review and Approve the Contract											
Lillian B. Koller, Esq., Director	Sign the Contract											
9.	Direct questions to (name & position):	Pankaj Bhanot, Acting Division Administrator										
	Phone number:	586-7062										
	e-mail address:	pbhanot@dhs.hawaii.gov										

**I certify that the information provided above is to the best of my knowledge true and correct.**

  
 \_\_\_\_\_  
*Department Head Signature*

DEC 14 2008  
 \_\_\_\_\_  
*Date*

Lillian B. Koller, Esq.  
 \_\_\_\_\_  
*Typed Name*

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**NOTICE**

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

***Procurement Officer for this Procurement***

Edwin Igarashi  
Procurement Officer  
Department of Human Services  
P.O. Box 339  
Honolulu, HI 96809-0339

***Head of Purchasing Agency***

Lillian B. Koller, Esq.  
Director  
Department of Human Services  
P.O. Box 339  
Honolulu, HI 96809-0339

Protest forms and instructions are on the web at: [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

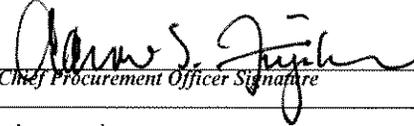
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**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

APPROVED     DISAPPROVED     NO ACTION

  
\_\_\_\_\_  
Chief Procurement Officer Signature

12/27/06  
Date

Please ensure adherence to applicable administrative requirements.