

**STATE OF HAWAII**  
**REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS**

To: Chief Procurement Officer

From: Department of Human Services/Vocational Rehabilitation (VR) Division  
Department/Division/Agency

'06 AUG 15 A9:02

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

Title and description of health and human service(s):  
 State Grants for Technology-Related assistance to provide information on assistive technology devices and services to individuals with disabilities of all ages and their family members, guardians, advocates and authorized representatives, and service providers in public and private entities that have contact with individuals with disabilities. Increase consumer and service provider skills, involvement and empowerment related to access to provision of, and funding for assistive technology devices and services, with emphasis on underrepresented and rural populations.

Provider Name: Assistive Technology Resource Centers of Hawaii (ATRC)	Total Contract Funds: <p style="text-align: center;">\$389,056</p>	Term of Contract:  From:                      To: 10/1/06                      9/30/09
Provider Address:  414 Kuwili Street, Suite 104 Honolulu, HI 96817	Contract Funds per Year (as applicable).  <p style="text-align: center;">\$389,056</p>	

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:  
 The Technology-Related Assistance to Individuals with Disabilities Act (P.L. 108-364) stipulates the inclusion of individuals with disabilities in substantive roles in the development and implementation of the statewide service delivery system. ATRC is a non-profit, tax-exempt (501c3) organization with statewide access. Their board is comprised of a majority of individuals with disabilities including its Executive Director, Barbara Fischlowitz-Leong, who is named as the Project Director. The anticipated authorized grant funding for the contract term is \$389,056.

Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:  
 ATRC is presently identified as one of the 58 state and territorial assistive technology programs as authorized under the Act. Continuation of ATRC as the service provider will produce timely and effective project results.

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A description of the state agency's internal controls and approval requirements for the exempted procurement:  
The Vocational Rehabilitation Assistant Administrator will determine whether the requirements of the federal grant have been met.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Joe D. Cordova, VR Administrator  
Guy Tagomori, Staff Specialist

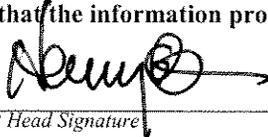
Direct questions to (name & position):  
Guy Tagomori

Phone number:  
(808) 692-7729

e-mail address:  
gtagomori@dhs.hawaii.gov

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes  No

I certify that the information provided above is to the best of my knowledge, true and correct.

  
\_\_\_\_\_  
*Department Head Signature*

AUG 14 2006  
\_\_\_\_\_  
*Date*

Lillian B. Koller, Esq.  
\_\_\_\_\_  
*Typed Name*

Director  
\_\_\_\_\_  
*Position Title*

Chief Procurement Officer's Comments:

Prior to submitting the plan for the next grant, DHS should conduct an RFI to determine feasibility of including other providers in the plan.

Please ensure adherence to applicable administrative requirements.

Approved

Denied

  
\_\_\_\_\_  
*Chief Procurement Officer*

8/23/06  
\_\_\_\_\_  
*Date*

cc: Administrator  
State Procurement Office

INTERNAL

Suspense

COMMUNICATION FORM

DEPARTMENT OF HUMAN SERVICES

Subject: REQUEST FOR EXEMPTION FROM CHAPTER  
103F, HRS

Originator: G. Tagomori  
27729 

To: CPO

From: VRA

Date: 8/16/06

Memo No. 1

The Department of Human Services, Vocational Rehabilitation Division has submitted a request dated August 14, 2006, for exemption from Chapter 103F, HRS to purchase services from the Assistive Technology Resource Centers of Hawaii (ATRC) as the implementing organization of the State Grants for Assistive Technology under the Assistive Technology Act (CFDA 84.224A).

We are submitting the following additional explanation to further describe how procurement by competitive means is not practicable or not advantageous to the State.

The Department of Human Services, Vocational Rehabilitation Division's previously approved request for exemptions were PEH No. 05-07 and 06-05. ATRC was selected as the provider because of their expertise, experience and for continuity of service. ATRC's Executive Director, Barbara Fischlowitz-Leong, has been named in the federal grant award notification as the Recipient Project Director from 1997 through 2005. The organization has been the implementing entity of the federal grant for more than 10 years. In 2006, the Assistive Technology (AT) federal grant became a formula grant awarded to states annually that have an approved AT State Plan. Hawaii's approved AT State Plan identifies the Implementing Entity of the Assistive Technology Act grant as the Assistive Technology Resource Centers of Hawaii. ATRC's organizational purpose is to meet the intent of this AT grant. A change of ATRC from being the Implementing Entity will disrupt the flow of services to the grant's target beneficiaries, persons with disabilities.

Please call Guy Tagomori at 692-7729 if there are any questions.



VRA

**State of Hawaii**  
**Notice of Request for Exemption from Chapter 103F, HRS**

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted on page two of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.