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STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: DLNR/DOCARE - Hunter Education Program
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
5,000 Each - Hunting in Hawaii Pamphlets, Item #0344 and 1 Each - Freight

Table with 2 columns: Vendor/Contractor/Service Provider Name, Amount of Request, Term of contract, Prior SPO-001, Sole Source (SS) No. Includes handwritten dates 10/18/2013 and 10/31/2013.

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
The Hawaii Education Program Hunting in Hawaii Pamphlets are propriety to and custom designed for the Hawaii Hunter Education Program per prior arrangement, affiliation ad historical instructions over the last twenty years with this particular publisher.
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
The Hawaii Education Program Hunting in Hawaii Pamphlets is a work in progress with updated information on hunting areas, game species, and Hunter Education Program information in the form of "Frequently Asked Questions" section.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

The Hawaii Hunter Education Program cites this publisher for the Hunting in Hawaii Pamphlets as the sole source vendor for its proprietary Hunting in Hawaii Pamphlets and Kalkomey Enterprises, Inc. owns the copy right of the Hunter Education Program - Hunting in Hawaii Pamphlets.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Orlando B. Oxiles ^{10/11/13}	DOCARE/HEP	808-587-0200	orlando.b.oxiles@hawaii.gov
<i>Charles K. Oxiles</i>	<i>JASON Redulla</i>		<i>Jason.K.Redulla@hawaii.gov</i>

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**

[Signature]

Department Head Signature

10/9/13

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 10/10/2013

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 10/18/13 to 10/31/13 and is based on the department's representation that the Hunting in Hawaii Pamphlets can only be purchased from Kalkkomey Enterprises, Inc. who hold the copy rights for this material. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required

David J. [Signature] 10/17/2013
Chief Procurement Officer Signature Date