

STATE OF HAWAII
REQUEST FOR SOLE SOURCE

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TO: Chief Procurement Officer

FROM: DBEDT/AFED/Arts & Culture Development Branch (ACDB)
(Department/Division/Agency)

STATE PROCUREMENT OFFICE
STATE OF HAWAII

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

Co-sponsorship of the shopping center event and promotion, "Celebrating the Products of Hawaii" with the Retail Merchants of Hawaii (RMH) and Ala Moana Shopping Center on September 11-12, 2004.

This is a recurring contractor (annual conference), and although the cost is under \$25,000, we are submitting this request for sole source consideration.

Name of Vendor: Retail Merchants of Hawaii
Address: 1240 Ala Moana Blvd., Suite 215
Honolulu, Hawaii 96814

Cost: \$10,000.00

Term of Contract: From: ~~8/16/04~~ To: 10/15/04
Upon CPO Approval

Prior Sole Source Reference No.:
N/A

The goods, services, or construction has the following unique features, characteristics, or capabilities:

On September 11-12, 2004, RMH and the Ala Moana Shopping Center will organize and implement "Celebrating the Products of Hawaii" fashion and music event. The event will showcase fashions and accessories from Hawaii's premier designers and manufacturers, entertainment by Na Hoku Hanohano Award winning artists, performances by hula halaus and include in-store promotional events such as product demonstration, book/CD signings, prize drawings and informal modeling of Hawaiian fashions.

REQUEST FOR SOLE SOURCE (Cont.)

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

The goal of the event is to bring attention to products that are produced in Hawaii, thereby increasing retail sales for local products. This meets one of the objectives of ACDB of developing and expanding domestic markets for Hawaii's products.

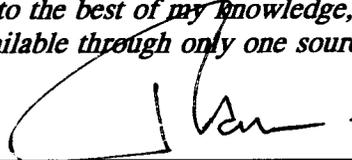
The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

Other business organizations (i.e., various chambers of commerce, professional business groups, etc.) were investigated but did not meet our needs because RMH has the experience, membership, and personnel to plan and implement such a project.

Direct questions to: David Nada

Phone: 587-2754

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.



Department Head or Designee

Date

Title (If other than Department Head)

Chief Procurement Officer's comments:

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order: Yes No . If No, a contract must be executed and funds certified.

APPROVED

DISAPPROVED


Chief Procurement Officer

9/2/04
Date

STATE OF HAWAII NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the Department of Business, Economic Development & Tourism for the sole source purchase of the following goods, services, or construction:

Co-sponsorship of Ala Moana's promotional event, "Celebrating the Products of Hawaii" that is being organized and implemented by the Retail Merchants of Hawaii.

Vendor: Retail Merchant of Hawaii

Address: 1240 Ala Moana Boulevard, Suite 215
Honolulu, Hawaii 96814

Term of Contract:	From: 8/18/04 <i>UPON CPO Approval</i>	To: 10/15/04	Cost: \$10,000.00
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Direct any inquiries to:	
Department: Business, Economic Development & Tourism	Phone Number: 587-2717
Contact Name/Title: David Nada, Business Development Program Manager	Fax Number: 587-3388
Address: 250 South Hotel Street, Suite 501, Honolulu, Hawaii 96813	



Date Notice Posted: August 24, 2004

A copy of this notice of sole source shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue a sole source contract within seven (7) calendar days from the date this notice was posted to:

Chief Procurement Officer
Office/Agency _____
Address _____
