



STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE

13 AUG 23 P2:49

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer  
FROM: Department of Human Services  
*Name of Requesting Department*

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.  
Relocation of Oceanic Time Warner aerial cable and telecommunications system at Palolo Valley Homes to a new underground conduit/pullbox system and provide pre-wiring/installation of a RG-6 coax cable in forty-four (44) units. Services inclusive of labor, materials and engineering/design and there should be no disruption of cable services to the Palolo Valley Homes residents during the relocation process.

2. Vendor/Contractor/Service Provider Name: Oceanic Time Warner Cable	3. Amount of Request: \$35,000.00
4. Term of contract (shall not exceed 12 months), if applicable: From: <u>upon approval</u> 3 weeks upon To: <u>notice to proceed</u>	5. Prior SPO-001, Sole Source (SS) No.:

6. Describe in detail the following:  
a. The unique features, characteristics, or capabilities of the goods, service or construction.  
Oceanic Time Warner Cable is the current cable service provider at the Palolo Valley Homes and the aerial cable and telecommunication system is proprietary to Oceanic Time Warner Cable. Oceanic Time Warner Cable is the only company that is able to relocate the existing system to a underground conduit/pullbox system and provide uninterrupted cable service to the Palolo Valley Homes residents. Both the old and the new system shall be connected concurrently and the dismantling of the old system shall take place only after all of the units are transferred to the new system.  
  
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department  
Relocation of the Oceanic Warner Cable aerial cable and telecommunication system to a new underground conduit/pullbox system is required as part of the HPHA Palolo Valley Home Modernization Project, which includes renovations of Buildings 14 through 20, parking lots A and B, and associated site improvements. Residents shall have uninterrupted cable service during the relocation process.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

The current aerial cable and telecommunication system is proprietary to Oceanic Time Warner Cable and Oceanic Time Warner Cable is the only company that is allowed to relocate the system.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Currently, there is no alternative source for the services requested because the current Oceanic Time Warner Cable aerial cable and telecommunication system is proprietary to Oceanic Time Warner Cable. Hawaiian Telcom may be an alternate source for cable services, however, it is not advantage for the HPHA to procure a new service provider for the modernized 44 units in Palolo Valley Homes as it is part of a 118 unit public housing community. It is impracticable to have two service providers servicing the same public housing community as there is no uniformity of service provided to our residents and there may be an issue of preference in public housing. It may also add complexity to the management structure, which may be more costly for the HPHA.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Rick Sogawa	HPHA/DHS	832-6038	rick.t.sogawa@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature

AUG 23 2013

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 8/26/13

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is disapproved as department acknowledges via response to question #8 that there are other vendors who can provide cable and telecommunications systems. Department should utilize the appropriate method of procurement or submit form SPO-007, provided sufficient justification can be made why it is not practicable or advantageous to competitively procure for the goods or services required.

If there are any questions, please contact Wendy Ebisui at 586-0563, or [wendy.mo.ebisui@hawaii.gov](mailto:wendy.mo.ebisui@hawaii.gov).

Approved

Disapproved

No Action Required

*David Fuji*  
Chief Procurement Officer Signature

8/28/2013  
Date