



STATE PROCUREMENT OFFICE
NOTICE OF AMENDMENT TO SOLE SOURCE CONTRACT

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Roger H. Imoto, DOFAW Administrator
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests an amendment to sole source approval as follows:

1. SPO-001, Sole Source Reference (SS) Number: 13-0415 50000 7/23/13 130415
2. Vendor/Contractor/Service Provider Name: Hertz Equipment Rental Inc.
3. Describe the goods, services, or construction. Repair and maintenance of Bobcat Track Loader. Includes purchasing/rental of parts, accessories and other products

4. Request to amend is submitted in order to:
[] Revise the scope of services for the contract as follows:
[] Increase contract price by 10% or more:
Original Contract Price: \$5,000.00 Amended Contract Price: \$30,000

5. Explain in detail why this/these amendment(s) is/are necessary. Additional funds are needed to continue/increase rental, maintenance and servicing of Bobcat Track Loader. DOFAW has recently completed construction of 50 acres of wetlands, which increases operational requirements and total area managed.

6. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)
*Point of contact (Place asterisk after name of person to contact for additional information.)

Table with 4 columns: Name, Division/Agency, Phone Number, E-mail Address. Row 1: Jason Misaki, Forestry and Wildlife, (808) 973-9786, Jason.C.Misaki@hawaii.gov

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

All requirement/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.
Department Head Signature: [Signature] Date: 7/23/13

For Chief Procurement Officer Use Only

Date Notice Posted: 7/23/2013

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted to increase the contract price from \$5,000 to \$30,000 for the period 03/07/13 to 03/06/14 and is based on the department's representation that Hertz Equipment Rental, Inc. is the only authorized Bobcat dealer for all Bobcat products for sales, service and parts for the state of Hawaii. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. When processing payment to vendor the department shall attach a current compliant HCE compliance certificate with the invoice for payment.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

Approved Disapproved

Stanton D. Mato 7/30/2013
Chief Procurement Officer Signature Date