



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

13 MAY 29 P1:17

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Health/Adult Mental Health Division/Hawaii State Hospital
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
See attached.

Table with 2 columns: Vendor/Contractor/Service Provider Name (SimplexGrinnell), Amount of Request (\$28,910.00), Term of contract (7/1/2013 to 6/30/2014), Prior SPO-001, Sole Source (SS) No. (13-009B)

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
See attached.
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
See attached.

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7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.
See attached.

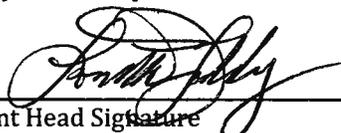
8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.
See attached.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)
*Point of contact (Place asterisk after name of person to contact for additional information).

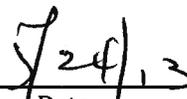
Name	Division/Agency	Phone Number	E-mail Address
Anthony Fraiola	AMHD/HSB	236-8257	anthony.fraiola@doh.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**



 Department Head Signature



 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 5/00/13

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is disapproved as department failed to comply with the CPO requirements provided in SS13-009B and SS11-080D for posting the award on the Awards Reporting System. Failing to comply with CPO requirements, procurement circulars and directives, the Hawaii Public Procurement Code and its administrative rules are procurement violations. Department shall submit form SPO-016, *Report of Procurement Violation: Findings and Corrective Actions and/or Request for After-the-Face Payment Approval*, to explain why the department failed to post the award as required.

If there are any questions, please contact Wendy Ebisui at 586-0563, or wendy.mo.ebisui@hawaii.gov.

Approved

Disapproved

No Action Required

Carol J. [Signature] 7/27/2013
Chief Procurement Officer Signature Date

1. Test, inspect, repair, document and maintain the Main Building Fire Alarm System already in place at Hawaii State Hospital (HSH) on a 24/7 basis including holidays. Service includes, but is not limited to: Trained technicians will perform inspections and diagnostic testing for all accessible peripheral devices connected to the facility life safety system in accordance with National Fire Protection Association (NFPA) standards and manufacturer's recommended procedures. To help minimize false alarms, and in accordance with NFPA standards, accessible smoke detection devices will be cleaned using manufacturer's recommended procedures at a rate of 100% annually. When documenting, all accessible components and devices shall be logged for location of device tested, test result(s), and any discrepancies will be archived by SimplexGrinnell, with copies sent to HSH's designated personnel. Additionally, special provisions cover maintenance and component replacement of the control processing unit, to include reprogramming of system due to failure, replacement of circuit boards, and all components in the control panels, annunciator panels, transponders, printers, keyboards, and monitors.

6. Describe in detail the following:
 - a. SimplexGrinnell is the proprietor of the integrated Fire Alarm and Security Management Systems equipment of Hawaii State Hospital. This equipment was installed by SimplexGrinnell and has been tested, inspected, and maintained by trained, certified, and licensed SimplexGrinnell technicians. Training of SimplexGrinnell technicians includes, but is not limited to: documenting, maintenance of equipment, repairing, and troubleshooting routinely as well as emergencies. The closed circuit tv, card access, locking and alarm monitoring system and the fire alarm system are integrated into the same monitoring system. This allows for single source integrated monitoring of alarms with live video verification, event log and historical backup through the server.
 - b. This equipment ensures the safety of patients, staff, and visitors at Hawaii State Hospital 24/7, holidays included, against any threat of fire. The fire alarm is an automatic life safety system used to evacuate people from the building at the initial stages of a fire (smoke). The service provided by the vendor maintains the system integrity while ensuring the system will function as designed in the unlikely event of a fire. The Fire Alarm System is integrated with the Security Management System, also maintained by SimplexGrinnell. Since all of the various features can be tied into one system, it is possible for security staff to monitor by closed circuit tv any alarms that are triggered and to pinpoint where staff is needed. This will reduce delays in response time.

7. The equipment installed for Hawaii State Hospital's Fire Alarm System is manufactured and under proprietorship of the SimplexGrinnell company and updates are only available through SimplexGrinnell. They are the only company who can modify the fire alarm system program to add/delete devices or the system operation. SimplexGrinnell personnel are factory trained and certified for the SimplexGrinnell fire alarm system. Only certified technicians have the manufacturer's software key and training to make current adjustments to the system. The fire alarm software is unique and proprietary to the manufacturing company to protect the system from being altered by someone who is not certified and current with system software updates.

8. The software requires a trained technician who understands the system program and the effects changes will have to the system operation. Since the last approved Sole Source (SS13-009B), SimplexGrinnell remains the only source available. It remains that no other independent contractors researched could provide the completely integrated single source solution that eliminates the problem of responsibility in the event that one feature fails.