



**STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE**

13 MAY 10 12:09
DTS 2013 0506 155130

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: NELHA / DBEDT
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
New fabric cover and end walls for an existing 42' X 104' metal frame building. (See attached photograph).

2. Vendor/Contractor/Service Provider Name: Vision Building Systems (a division of Guard-All Building Solutions)	3. Amount of Request: <i>SSM</i> \$8,500.00 \$10,223 <i>5/16/13</i>
4. Term of contract (shall not exceed 12 months), if applicable: From: <u>15-May-13</u> To: <u>30-Apr-14</u>	5. Prior SPO-001, Sole Source (SS) No.: None

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.
The fabric cover and end walls to be purchased are for a specific sized metal framed building (see attached photo and proposal). The previous cover and end walls for this building were worn, ripped/torn and eventually damaged beyond repair by strong winds. In order to make the building useful again, a new cover and end walls will need to be purchased. Vision Building Systems is the only distributor of Guard-All Building Solutions fabric material from for this specific sized metal frame building in Hawaii (see attached sole source letter). Fabric covers from any other manufacturer would need to be custom made and would be much more expensive and timely to procure.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
The building was originally purchased and installed by a former NELHA tenant. NELHA would like to utilize this building for in-house use and to serve as rental storage space for tenants; this would generate a source of revenue that would eventually pay for the cost of the new fabric and annual O/M costs of the building. The cost of replacing the entire building, including materials and labor would be approximately \$40,000. The cost of recovering the existing metal frame would be \$8,500. NELHA is able to install the new fabric cover and end walls with its own labor and equipment. The building is not usable in its present condition and needs to be recovered with new fabric. Vision Building Systems is the only supplier of new fabric for this type and size of metal frame building to the State of Hawaii.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

The original manufacturer of this building was a company called CoverAll. This company is no longer in business and all inventory and new materials are now being manufactured by Guard-All Building Solutions (GABS Holdings LLC) in Texas. Vision Building Systems in Las Vegas, Nevada is the sole source distribution for this product in Hawaii.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

We have not been able to find an alternate source to obtain the specific sized and type of metal building fabric and end walls for this existing building. No attempt has been made to determine the cost or availability of a custom made building fabric cover of end walls.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Jan C. War, Operations Manager	NELHA / DBEDT	808-327-9585, X228	janw@nelha.org

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.

Jan C. War

 Department Head Signature

5/6/13

 Date

*for Mary Helen Evans
 for DBEDT Director Richard C. Lima 5-8-2013*

For Chief Procurement Officer Use Only

Date Notice Posted: 5/14/2013

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is disapproved as it does not meet the requirements of a sole source procurement. There are other fabric manufactures whose exclusive authorized dealers may provide the same services. Agency acknowledges Vision Building Systems is not a sole source vendor. Agency should use the appropriate method of procurement (i.e. small purchase) or submit form SPO-007, *Notice of Request for Exemption from HRS Chapter 103D*, provided sufficient justification can be made why it is not practicable or not advantageous to competitively procure for the goods or services required.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

Approved

Disapproved

No Action Required

Arms. Jaf 5/22/2013
Chief Procurement Officer Signature Date