



**STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE**

13 APR 10 P3:09

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DLNR/Forestry and Wildlife  
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.  
Restoration of the Honu`apo Estuary Wetland complex via physical improvements to the system through 1) removal of detrimental invasive vegetation that is impairing water quality and quantity as well as habitat function, 2) the sculpting of deepened water areas for improved habitat productivity and diversity, and 3) the re-introduction and expansion of native plant species that will provide improved habitat function and natural site conditions for native endemic species. Provision of educational opportunities for young people, community members, and volunteers; coordination of activities with local schools and universities; conveying of cultural and historical information as part of outreach and education.

2. Vendor/Contractor/Service Provider Name: Ka Ohana O Honu`apo	3. Amount of Request: \$500,000.00
4. Term of contract (shall not exceed 12 months), if applicable:  From: _____ To: _____	5. Prior SPO-001, Sole Source (SS) No.:

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.  
Ka Ohana O Honuapo is unique in that it is a 501c conservation organization that resulted from community based mobilization to protect the Honu`apo estuary from a proposal for immediate development by an investment corporation. This organization and their partners including the C&C Dept. of Parks and Recreation which owns the property, provided the technical advice for the Honu`apo Wetland Habitat Restoration Plan and reviewed drafts of the plan prior to its finalization. During the course of the Restoration Plan development, Ka Ohana O Honuapo held a series of meetings to inform local politicians, community leaders, and government personnel on project findings and proposed recommendations. The group further hosted a Community Meeting to provide the public and stakeholders information on the wetland restoration plan and allow them to ask questions of the consultants that developed the plan. The proposed restoration work described in #1

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department  
Having the community directly involved in restoration of a coastal wetland and in the education and outreach components is essential to DOFAW's mission of protecting native resources in our state. No other organization has the needed partnership or support of the C&C for conducting such work at this county owned site. Nor does any other organization have the working relationship with this small rural community in this remote part of the Big Island to properly steward the area. Ka Ohana O Honu`apo's wetland restoration and community education and outreach efforts are essential for the department and for the native trust resources at Honu`apo.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

Ka Ohana O Honu`apo is the only conservation organization with the needed support of the C&C to conduct the restoration work at Honuapo estuary which is owned and managed by the county. Additionally, Ka Ohana O Honu`apo is the only conservation organization in the State with full community support for the proposed restoration work and its education and outreach components. The USFWS has made clear that the \$500,000 award to the State was based upon Ka Ohana O Honu`apo's involvement both past, present, and future. And that the funds are in fact contingent upon the organization providing the restoration and outreach and educational services.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Ka Ohana O Honuapo's provision of matching funds and long term commitment to the restoration of the Honuapo estuary wetland were essential in the acquisition of the \$500,000 grant from the USFWS. The grant proposal itself listed Ka Ohana O Honuapo as the provider of the needed restoration work and the C&C has stated that they are only willing to work with this community group whose sole purpose is the protection of this area in the proposed restoration and community outreach and education. Thus, there are no alternate sources as the funding and ability to work on the land are contingent upon Ka Ohana O Honuapo's provision of services.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
<i>Norma Creps*</i>	<i>DOFAW/DLNR</i>	<i>808-587-0163</i>	<i>Norma.I.Creps@hawaii.gov</i>
<i>Scott Fretz</i>	<i>DOFAW/DLNR</i>	<i>808-984-8107</i>	<i>Scott.Fretz@hawaii.gov</i>

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature

*4/8/13*

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 4/12/2013

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

[state.procurement.office@hawaii.gov](mailto:state.procurement.office@hawaii.gov)

**Chief Procurement Officer (CPO) Comments:**

This request is disapproved as SPO's request for additional information have remained unanswered.

Department is reminded that Procurement Delegation No. 2010-01, Amendment 1 states “. . . procurement requests submitted to the SPO from departmental personnel without written delegated procurement authority and the appropriate mandatory procurement training will be returned.” The SPO has not received from the department the appropriate form SPO-036 for the individuals identified in #9.

If there are any questions, please contact Wendy Ebisui at 586-0563, or [wendy.mo.ebisui@hawaii.gov](mailto:wendy.mo.ebisui@hawaii.gov).

Approved

Disapproved

No Action Required

Adam S. Fujita  
Chief Procurement Officer Signature

5/15/2013  
Date