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STATE OF HAWAII
REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII
ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DBEDT / SMSD / CED

(Department/Division/Agency)

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

Co-sponsorship in the Third Annual Native Hawaiian Conference scheduled for August 31 through September 3, 2004 in Waikiki. The Conference will feature plenary presentations and workshops, a marketplace and exhibit area, a banquet and a concert. Invited speakers include, but is not limited to, Congressional Delegates, Governor Lingle and Lt. Governor Aiona, representatives of community development non-profit organizations from throughout the Pacific Rim, Alaska and Indian (American) nations. Confirmed speakers include Rick West, Director of the new Washington D.C. Smithsonian Museum of the American Indian and DJ Vanas, a native inspirational speaker and author.

This is a recurring contractor (annual conference), and although the cost is under \$25,000, we are submitting this request for sole source consideration.

Name of Vendor:	The Council for Native Hawaiian Advancement	Cost:
Address:	33 South King Street, Suite 513 Honolulu, Hawaii 96813	\$15,000.00

Term of Contract:	From: Date of Approval	To:	10/1/04	Prior Sole Source Reference No.:
	8/04		10/04	

The goods, services, or construction has the following unique features, characteristics, or capabilities:

In FY 2005, the Council for Native Hawaiian Advancement, facilitator for this event, will coordinate the largest Native Hawaiian conference of the year. The Second Annual Native Hawaiian Conference held August 27-30, 2003, which was also co-sponsored by DBEDT and the CED Program, was attended by more than 750 individuals. No other facilitator has been able to gain the financial support of the numerous sponsors both local and Federal (see attached).

The goal of the Conference is to provide a large, consistent forum to convene, learn, and discuss community development issues of vital importance to the Hawaiian community. The conference focus is on social and economic issues that attract a diverse group of Hawaiians and non-Hawaiians, as well as local, Neighbor Island, and out-of-state participants and presenters.

REQUEST FOR SOLE SOURCE (Cont.)

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

Community-Based Economic Development differs from other theories of economic development by emphasizing increased community control over its own economic resources through the establishment of community institutions. By assisting in the creation, development, and "empowerment" of these nonprofit, community controlled organizations, the CBED Program helps to build the skill level or capacity of the community with the goal of assisting the community to become more economically self-sufficient.

The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

N / A --- The CBED Program is only one of several "sponsors" who have already committed funds and selected the Council for Native Hawaiian Advancement as the facilitating agency. See attached for details on committed "co-sponsors" and funds committed.

Direct questions to: Wayne Thom, CED Manager Phone: (808) 587-2772

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.



 Department Head or Designee 8/9/04
Date

 Title (If other than Department Head)

Chief Procurement Officer's comments:

Payment for this expenditure may be made with a purchase order provided it is a single one-time payment only.

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order: Yes No . If no, a contract must be executed and funds certified.

APPROVED DISAPPROVED



 Chief Procurement Officer 8/25/04
Date



Council for Native Hawaiian Advancement

33 South King Street, Suite 513 Honolulu, Hawaii 96813

Telephone: 808.521.5011 . Fax: 808.521.4111

Website: <http://www.hawaiiancouncil.org>

2004 Annual Native Hawaiian Conference Sponsors

Administration for Native Americans	\$25,000
Office of Hawaiian Affairs	\$20,000
Department of Hawaiian Home Lands	\$15,000
American Savings Bank	\$15,000
Architects Hawaii	\$2,500
City & County of Honolulu – HTA CPEP Program	\$2,500
HMSA	\$2,500
R.M. Towill	\$2,500
Hawaii National Bank	\$1,000

Above list depicts sponsors confirmed as of June 29, 2004.

***Promoting the Advancement of Native Hawaiians
Through Empowerment and Informational Initiatives***