

#2013-460

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STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Public Safety/Narcotics Enforcement Div.
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
Two (2) chemstations for NED's forensic laboratory's current Agilent gas chromatograph/mass spectrometers (GC/MS) instruments are to be purchased. The chemstations includes the computers loaded with Agilent's GC/MS software. The GC/MS are ran/controlled by their chemstations. New chemstations are needed, as the current one's are experiencing problems and often do not work properly causing the need to place service calls, spend much time do troubleshooting or having a service technician respond to fix the problem. This has caused much delay, affecting the efficiency and timeliness of completing analytical work for case investigations. The software is also a new revision, with greater capabilities and efficiency.

Table with 2 columns: Vendor/Contractor/Service Provider Name, Amount of Request, Term of contract, Prior SPO-001, Sole Source (SS) No.

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
The GC/MS are controlled by their chemstations. The chemstations includes Agilent Technologies software. This software is specific to the Agilent Technologies' GC/MS. The chemstation has been vetted to ensure that it capable of runing the GC/MS.
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
NED's forensic laboraory currently has two (2) Agilent gas chromatograph/mass spectrometers (GC/MS). The GC/MS are ran/controlled by their chemstations. The GC/MS is used in the analysis of simple to very complex drug mixtures, with powerful qualitative and quantitative capabilities. Without a properly working GC/MS, investigations can be compromised rendering NED's inability to effectively, efficiently and safely conduct new and ongoing case investigations. Analytical results for drug evidence are an essential part of many investigations. NED will be able to carry out it's responsibilities and core functions, mandated by HRS Chapter 329, more effectively and effeciently without compromise to public service. This purchase is essential and necessary for the protection of life, safety and for the continued provision of mandatory services to the public

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

Agilent Technologies is the manufacturer of the laboratories current GC/MS and its software. The GC/MS is controlled by the chemstation. The chemstation has been vetted to ensure that it is capable of running the GC/MS. If the chemstation was to be provided by another vendor, there would be no guarantee that it would be capable of running the GC/MS without problems. Also, the service contract for the GC/MS is with Agilent Technologies. If the chemstation was purchased from another company and problems arose with the GC/MS, Agilent Technologies may not be able to help and resolve the problem(s). The purchase of the chemstation from Agilent Technologies ensures that any problems encountered with the GC/MS will be resolved, ensuring it's continuous operation.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

None

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Marc S. Yamamoto <i>MSY 3/13/13</i>	PSD/ASO-PC	808-587-1215	marc.s.yamamoto@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.*

*Muhammad Sheikh*

Department Head Signature

*3/18/13*

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 3/22/13

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is disapproved as there are other vendors authorized to sell Agilent Technologies manufactured products. The department acknowledges that there are other authorized resellers that sell Agilent Technologies manufactured products. It is recommended that the department conduct a competitive procurement to obtain the goods or services needed.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

Approved

Disapproved

No Action Required

Stanton Mato 4/29/2013  
Chief Procurement Officer Signature Date