



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

13 JAN 17 11:33

STATE PROCUREMENT OFFICE
 STATE OF HAWAII

TO: Chief Procurement Officer
 FROM: Health/Adult Mental Health Division/Hawaii State Hospital
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
 See attached.

2. Vendor/Contractor/Service Provider Name: SimplexGrinnell	3. Amount of Request: \$244,440.00
4. Term of contract (shall not exceed 12 months), if applicable: From: <u>1/17/2013</u> @ <u>1/23/13</u> To: <u>12/31/2013</u>	5. Prior SPO-001, Sole Source (SS) No.:

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.
 See attached.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department to accomplish its work.
 See attached.

8220

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

See attached.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

See attached.

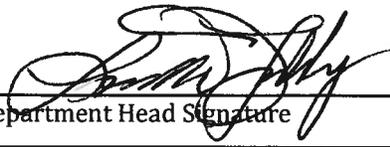
9. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

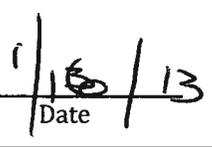
Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Tony Fraiola	AMHD/HSB	236-8257	anthony.fraiola@doh.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature



Date

For Chief Procurement Officer Use Only

Date Notice Posted: 1/17/13

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 01/17/13 to 12/31/13 and is based on the department's representation that SimplexGrinnell is the proprietor of the integrated Security Management System equipment at the Hawaii State Hospital and is the only vendor trained, certified and licensed to test, inspect, and maintain the system. Sole source contracts in excess of \$100,000 require cost or pricing data pursuant to HAR chapter 3-122, subchapter 15 and is required to be documented in the procurement/contract file. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Wendy Ebisui at 586-0563, or wendy.mo.ebisui@hawaii.gov.

Approved Disapproved No Action Required

Adam S. Felt 1/29/2013
Chief Procurement Officer Signature Date

1. Test, inspect, repair, document and maintain the security Closed Circuit Television (CCTV), access control, duress and Fire Alarm System integration already in place at Hawaii State Hospital (HSH) on a 24/7 basis including holidays. Service includes, but is not limited to: Factory trained technicians will perform inspections and diagnostic testing for all accessible parts of the Security Management System (SMS) and fire alarm integration in accordance with National Fire Protection Association (NFPA) standards and manufacturer's recommended procedures. When documenting, all accessible components and devices shall be logged for location of device tested, test result(s), and any discrepancies will be archived by SimplexGrinnell, with copies sent to HSH's designated personnel. Additionally, special provisions cover maintenance and component replacement of the Digital Video Recorder (DVR) and access control server, to include reprogramming of system due to failure.

6. Describe in detail the following:
 - a. SimplexGrinnell is the proprietor of the integrated SMS and Fire Alarm equipment of HSH. This equipment was installed by SimplexGrinnell and has been tested, inspected, and maintained by trained, certified, and licensed SimplexGrinnell technicians. Training of SimplexGrinnell technicians includes, but is not limited to: documenting test results, maintaining equipment, repairing, and troubleshooting routinely as well as emergencies. The CCTV, card access, locking and alarm monitoring system and the fire alarm system are integrated into the same monitoring system. This allows for single source integrated monitoring of alarms with live video verification, event log and historical backup through the server.
 - b. This equipment ensures the safety of patients, staff, and visitors at HSH 24/7, holidays included, against any emergency or threat of fire. The SMS is a safety system used to notify people of an emergency situation occurring on the HSH grounds (code 200 patient/staff, code 500 medical event). The service provided by the vendor maintains the system integrity while ensuring the system will function as designed in the event of an emergency situation. The SMS is integrated with the Fire Alarm System, also maintained by SimplexGrinnell. Since all of the various features can be tied into one system, it is possible for security staff to monitor by CCTV any alarms that are triggered and to pinpoint where staff is needed. This will reduce delays in response time.

7. The equipment installed for HSH's SMS and Fire Alarm System is manufactured specifically and under proprietorship of the SimplexGrinnell company and updates are only available through SimplexGrinnell. They are the only company who can modify the fire alarm system program to add/delete devices or the system operation. SimplexGrinnell personnel are factory trained and certified for the SimplexGrinnell SMS and fire alarm system. Only licensed and certified technicians have the manufacturer's software key and training to make current adjustments to the system. The SMS and fire alarm software is unique and proprietary to the manufacturing company to protect the system from being altered by someone who is not licensed and certified and current with system software updates.

In July 2012, SimplexGrinnell completed the project to upgrade the access control software that integrated this system with the CCTV (American Dynamics/Pelco) and fire alarm systems (Simplex). SimplexGrinnell is the only company certified to work on the integrated package. This includes the SoftwareHouse CCure 9000 Advanced Integrator certification, Simplex 4100U/ES certification and the Pelco 9700 Matrix/Endura certification.

8. The software requires a trained technician who understands the system program and the effects changes will have to the system operation. Currently, there is no other independent contractor that could provide the completely integrated single source solution that eliminates the problem of responsibility in the event that one feature fails.