



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

12 SEP 12 P1:44

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: DOH/AMHD/MHT SIG
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
Maintenance of Hawaii.networkofcare.org (NOC) website. Services include, but is not limited to, providing daily and quarterly reports on website use, monthly update of service directory database, daily updates of state and federal legislation concerning mental health issues, updates and upgrades of website, daily news updates, etc. The Mental Health Transformation State Incentive Grant (MHT SIG) has federal funds which must be used by September 29, 2012, to cover the maintenance this site for up to 2 years and 7 months.

Table with 2 columns: Vendor/Contractor/Service Provider Name (Trilogy Integrated Resources, LLC), Amount of Request (\$99,200.00), Term of contract (From: 29-Sep-12 To: 30-Apr-15), Prior SPO-001, Sole Source (SS) No. (08-66-C, 11-041-B, 12-021B, 12-080B)

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
Trilogy Integrated Resources, LLC (Trilogy) designed, developed, and constructed the NOC website for the MHT SIG and Trilogy retains the ownership rights and any copyright to the NOC website system. As such, Trilogy is the only vendor able to provide maintenance services for the Hawaii NOC website. MHT SIG also authorized the building of an additional module (Service Members, Veterans and Their Families) that resides on this home base in July 2012. MHT SIG also received a Procurement Exemption (SPO-007, 12-083B) for this site to be managed by the Office of Veteran Services for three years. It is essential to maintain this website as long as possible because it also serves as the host for the Vet's site.
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department
One of the major goals of the Department of Health's Five Foundations for Healthy Generations and its companion HealthWork plan is to use technology to provide mental/behavioral health consumers and interested individuals with current information on mental health issues and available resources. This is also in keeping with the Governor's initiative to make as much of State business and information available online. Providing a website with this informations is a cost-effective method of disseminating information to a large audience on a 24-hour, 7 days per week basis. The NOC website is an interactive site that provides a centralized location for the public to obtain general information on mental health and, in particular, information for mental/behavioral health services and Service Members, Veterans and their families available in Hawaii. Website maintenance services are necessary to update, monitor, and maintain the website and to provide feedback regarding website traffic.

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7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the ~~goods, services or construction~~
 Because the site is proprietary, no other vendor is authorized to provide this service.

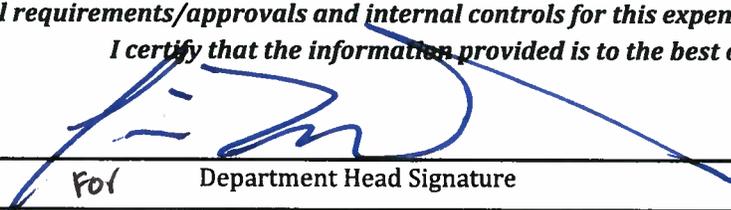
8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.
 There is no other website like this nationwide. This product by Trilogy, is recognized by our funder, the Substance Abuse and Mental Health Services Administration (SAMHSA) as a evidence-based practice.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)
 *Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Sharlene Chun-Lum	AMHD/MHT SIG	453-6644	sharlene.chun-lum@doh.hawaii.gov
Amy Yamaguichi	AMHD	586-4682	

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.

 _____
 For Department Head Signature

SEP 11 2012

 Date

For Chief Procurement Officer Use Only

Date Notice Posted:

9/18/2012

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Based on the department's representation that maintenance service for the Hawaii Network of Care website can only be obtained from Trilogy Integrated Resources, the vendor who retains ownership and copyrights to the website, approval of this multi-term contract for the period 10/01/12 to 04/30/15 is contingent upon compliance with HAR §3-122-149. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required

David J. [Signature] 9/20/2012
Chief Procurement Officer Signature Date

NEIL ABERCROMBIE
GOVERNOR OF HAWAII



LORETTA J. FUDDY, A.C.S.W., M.P.H.
DIRECTOR OF HEALTH

STATE OF HAWAII
DEPARTMENT OF HEALTH
P. O. BOX 3378
HONOLULU, HI 96801-3378

In reply, please refer to:
File:

August 30, 2012

TO: Deputies, Division Chiefs, Staff Officers, District Health Officers and Administrators of Attached Agencies

FROM: Loretta J. Fuddy, A.C.S.W., M.P.H. 
Director of Health

SUBJECT: Absence from Office

I will be in Austin, Texas on September 10-14, 2012 to attend the 2012 Association of State and Territorial Health Officials Policy Summit and Annual Meeting, and return to the office on Monday, September 17, 2012.

In my absence, Gary Gill, Deputy Director for Environmental Health Administration will provide coverage on Monday, September 10, 2012 and Keith Yamamoto, Deputy Director of Health on September 11-14, 2012 through my secretary, Julie Aquino at 586-4410.

Thank you.

Promoting Lifelong Health & Wellness

5512-012B