



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

12 JUN -6 P12:12

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: DAGS / Automotive Management / Parking Control
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
Pro-rata portion of the cost allocable for the maintenance, repair, improvement, refurbishment and operation of the Alii Place Garage's common elements and limited common elements in accordance with allocations set forth.

2. Vendor/Contractor/Service Provider Name: Bristol Alii Holdings	3. Amount of Request: \$139,284.00
4. Term of contract (shall not exceed 12 months), if applicable: From: 7/1/2012 To: 6/30/2013	5. Prior SPO-001, Sole Source (SS) No.: 11-078-K

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
Per Tri-Party Agreement effective January 5, 1990, among the State of Hawaii, City and County of Honolulu and Equity Richards Venture (attached).

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department to accomplish its work.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

9. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Brian Saito	Automotive Mgmt	586-0343	brian.saito@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.


6/6/12

 Department Head Signature Date

For Chief Procurement Officer Use Only

Date Notice Posted: 6/7/12

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Sole source contracts in excess of \$100,000 require cost or pricing data pursuant to HAR chapter 3-122, subchapter 15 and is required to be documented in the procurement/contract file. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required

James J. [Signature]
Chief Procurement Officer Signature

6/18/2012
Date