

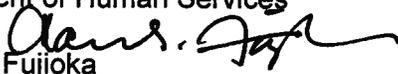


STATE OF HAWAII
STATE PROCUREMENT OFFICE
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Honolulu, Hawaii 96810-0119
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<http://hawaii.gov/spo>

SPO 12-116

June 12, 2012

TO: The Honorable Pat McManaman, Director
Department of Human Services

FROM: Aaron S. Fujioka 

SUBJECT: Request for Reconsideration of Sole Source Determination
Hybrid International, LLC
SS12-018Ba2

This is in response to Ms. Lori Tsuhako's letter dated 5/18/12, to extend the sole source, SS12-018Ba1, beyond January 31, 2013.

The additional documentation provided indicates that competition for the required services existed, therefore, sole source was not the appropriate method of procurement. In addition, there is a clear indication that discrepancies exist based on the various contract used for the same service.

06/15/01 – 12/31/01 AG-001, *Contract for Professional Services*
01/01/02 – 12/31/04 AG-001, *Contract for Professional Services*
05/01/05 – 04/30/06 AG-001, *Contract for Professional Services*
05/01/06 - 06/30/07 docs not found
07/01/07 – 06/30/10 Sole source pursuant to HAR 3-122-81 #4
02/01/09 - 10/31/10 AG-001, *Contract for Sole Source*
11/01/10 – 01/31/11 docs not found
02/01/11 – 01/31/12 AG-001, *Contract for Sole Source*

In the interest of fairness and open competition, the department may continue to use the pre-approved sole source only through 01/31/2013 and for needed services beginning 02/01/2013, the department is required to utilize the appropriate method of procurement. The department is reminded that HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

Your staff may contact Bonnie Kahakui at 587-4702 or bonnie.a.kahakui@hawaii.gov, if they have any questions, or you may call me at 587-4700.

SS 12-018Ba2

NEIL ABERCROMBIE
GOVERNOR



PATRICIA McMANAMAN
DIRECTOR

BARBARA A. YAMASHITA
DEPUTY DIRECTOR

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
Benefit, Employment and Support Services Division
820 Miilani Street, Suite 606
Honolulu, Hawaii 96813

May 18, 2012

STATE PROCUREMENT OFFICE
STATE OF HAWAII

12 MAY 21 AM 8:01

Mr. Aaron Fujioka
State Procurement Office
Kalanimoku Building
1151 Punchbowl Street, Suite 230A
Honolulu HI 96813

Dear Mr. Fujioka,

The Homeless Programs Office (HPO) extends our thanks to you and your staff for your assistance and diligence in pursuing a resolution to the sole source status of Hybrid International, LLC. In your memo dated March 30, 2012, the State Procurement Office concurred that HAR §3-122-81, No. 4 is applicable to Hybrid International, LLC, with the understanding that HPO will utilize the pre-approved sole source determination only through January 31, 2013.

During the investigative process, HPO was asked to present initial documents to verify that appropriate procedures were followed to procure Hybrid International as a sole source vendor (i.e., three documented bids). However, at that time, HPO did not have access to the numerous boxes of files that are still stored at Hawaii Public Housing Authority (HPHA) since our move to Benefits, Employment and Support Services Division (BESSD). Additionally, HPO staff was unable to locate said files at our current BESSD offices.

HPO staff continued the search even after receiving the SPO memo and was finally able to locate the initial procurement documents from 2001. We would now like to present these to your office and respectfully request a reconsideration of the temporary sole source determination for Hybrid International, LLC. It is our hope that SPO will approve either a permanent or longer term status. HPO seeks your opinion and guidance to enable us to follow appropriate procedures.

Thank you for your time and consideration in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lori Tsuhako".

Lori Tsuhako
Homeless Programs Administrator

LT:ji

Enclosures