



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

0-0744
12-205
12 MAY 18 P1:34

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Transportation/Airports
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
Parts and repair services for Tennant equipment.

Table with 2 columns: Vendor/Contractor/Service Provider Name, Amount of Request, Term of contract, Prior SPO-001, Sole Source (SS) No.

6. Describe in detail the following:
a. The unique features, characteristics, or capabilities of the goods, service or construction.
Bacon Universal Company, Inc. is the only Authorized Tennant Brand distributor as well as the only Industrial parts and service center operating in the State of Hawaii. Bacon Universal is the only company that sells the parts used to repair the Tennant Brand equipment (Street Sweeper attachments, ramp scrubbers, riding vacuum.) Some consumable parts, like tires and brooms can be purchased via HePS or 3 quotes, but the actual mechanical parts are only provided through this vendor. The truck chassis parts and repair are not to be included in this sole source.
b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department to accomplish its work.
The Street Sweepers are required to pick up foreign object and debris on the airfield. Items that are not quickly cleaned up, including gravel and grass clippings, can damage jet engines and may cause an accident. The ramp scrubbers are necessary to keep the airport clean as well as compliant with EPA standards. The riding vacuum helps keep the baggage areas and the front of the terminal clean by picking up trash, leaves, dirt, and other debris that may cause a rodent/health hazard if not addressed routinely.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.
 Letter attached from the vendor stating they are the only provider of the parts specific to their brand. The Street Sweeper chassis are GMC and parts can be found at a few other dealers/repair centers. However, due to the integrated nature of the attachments to the chassis, at times the dealer may be the only one able to address the issue since the chassis manufacturer won't be able to perform a complete analysis of the problem (unfamiliar with the attachment.)

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.
 Other dealerships are unable to get the parts to repair these machines. Each of the Agriculture/Construction equipment dealers are joined to a handful of exclusive manufacturers. The dealers don't work on each other's equipment. An example in layman terms, the Apple technician will not work on a Dell Computer, or the Toyota dealership will not work on a Honda Accord. There are very few "handymen/backyard mechanics" that can repair these specialized types of equipment and none are certified by the manufacturer. Auto parts stores don't carry these repair parts.

9. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Arnold Keawe	DOT/Airports/Oahu	628-1623	arnold.k.keawe@hawaii.gov
Christopher Murphy <i>cm</i>	DOT/Airports/Oahu	836-6487	christopher.murphy@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
 I certify that the information provided is to the best of my knowledge, true and correct.*

[Signature] _____ Date 5/17/12

Department Head Signature

For Chief Procurement Officer Use Only

Date Notice Posted: 5/21/2012

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

This request is disapproved as the department is unable to provide verification that Bacon Universal Company is the manufacturer's Tennant Equipment, only authorized representative in Hawaii. The department may resubmit referencing SS-12-071B, when a verification letter is obtained from the manufacturer.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

Approved

Disapproved

No Action Required

Adam S. Fujita 6/27/2012
Chief Procurement Officer Signature Date



215A Railroad Ave., Hilo, HI 96720 • Ph: (808) 935-8595 • Fax: (808) 935-1698
800 Alua St., Waialua, Maui, HI 96793 • Ph: (808) 244-9158 • Fax: (808) 242-5815
1856 Haleukana St., Lihue, Kauai, HI 96766 • Ph: (808) 245-8472 • Fax: (808) 246-6156
74-5039B Queen Kaahumanu Hwy., Kailua, Kona, HI 96740 • Ph: (808) 326-1212 • Fax: (808) 326-1822

918 Ahua Street, Honolulu, HI 96819 • Ph: (808) 839-7202 • Fax: (808) 839-9813 • PARTS Ph: (808) 839-7707

MAY 8, 2012

Attn: Mr. Milton Tanaka

FAX: 836-6690

SOH Airports Division Oahu
Department of Transportation
Airport Maintenance
300 Rogers Blvd. #12
Honolulu, HI 96819-1897

Dear Mr. Tanaka:

This letter is in response to your request made to our Parts Department regarding Tennant Equipment and parts.

As per confirmation received from Tennant, Bacon-Universal Company, Inc. is the only Authorized Tennant Brand distributor as well as the only Industrial parts and service center operating in the State of Hawaii.

Bacon Universal has locations in Oahu, Hilo, Kona, Maui and Kauai.

If you need more information, please let me know.

Thank you for your continued business.

Sincerely,

BACON-UNIVERSAL CO., INC.

C. Nielsen
Vice President of Operations

SS 12-0718