



STATE PROCUREMENT OFFICE '11 NOV 16 A8:02
NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
 STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Health/Maternal and Child Health Branch
 Name of Requesting Department

Pursuant to HRS §103D-306, and Subchapter 9, HAR Chapter 3-122, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
 Hawaii Health Information Corporation (HHIC) online reports allows DOH access to in-patient and emergency department data. Specifically, they can provide hospital-level data fields and admissions based on ICD-9 coded reporting.

2. Vendor/Contractor Name: Hawaii Health Information Corporation	3. Amount of Request: \$ \$36,274.00
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4. Term of contract (shall not exceed 12 months), if applicable: From: 1-Dec-11 To: 30-Nov-12	5. Prior Sole Source Ref No.:
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6. Features: Describe in detail the unique features, characteristics, or capabilities of the goods, services or construction. No other centralized reporting agency or company is capable of providing this information to the DOH.

7. Essential features: Describe in detail how the unique features, characteristics, or capabilities of the goods, services, or construction are essential for the department to accomplish its work.
 DOH/MCHB uses this data for the creation of and access to a specific data view on child and adult abuse, domestic violence and sexual assault based on ICD9 codes.

8. Describe the efforts and results in determining that this is the only vendor/contractor who can provide the goods, services or construction.
 Access to inpatient database and ER database through HHIC as the only data repository for all hospitals in Hawaii that can provide hospitalization and emergency department data.

9. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

There are no alternate sources for access to statewide hospital inpatient data and emergency department data.

10. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; and 2) completed mandatory training. (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Gordon K. Takaki	FHSD	(808) 733-8365	Gordon.Takaki@doh.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Price Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

11/14/14

Date

For Chief Procurement Officer Use Only

11. Date Notice Posted: 11/16/11

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

Chief Procurement Officer
State of Hawaii
P.O. Box 119
Honolulu, HI 96810-0119

12. Chief Procurement Officer (CPO) Comments:

Approval is based on the department's representation that Hawaii Health Information Corporation (HHIC) is the only vendor that can provide online reports for specific data on child and adult abuse, domestic violence and sexual assault based on ICD9 codes. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

Approved Disapproved No Action Required

James S. Jeyl 12/2/2011
Chief Procurement Officer Signature Date