



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

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DTS 2011 1107 140827
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Natural Energy Laboratory of Hawaii Authority
Name of Requesting Department

Pursuant to HRS §103D-306, and Subchapter 9, HAR Chapter 3-122, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
The official (Nissan Branded) charging dock for the recently acquired Nissan Leaf (electric car). Product: Aerovironment EVSE charging dock.

2. Vendor/Contractor Name: Aerovironment	3. Amount of Request: \$ 1092.24
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4. Term of contract (shall not exceed 12 months), if applicable: From: N/A To:	5. Prior Sole Source Ref No.:
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6. Features: Describe in detail the unique features, characteristics, or capabilities of the goods, services or construction.
The official supplier for the Nissan Leaf charging dock is Aerovironment. If an alternative charging dock is used for the Nissan Leaf it could void the cars warranty. NELHA believes it is in its best interest to purchase the official/branded product to ensure the car's warranty policy.

7. Essential features: Describe in detail how the unique features, characteristics, or capabilities of the goods, services, or construction are essential for the department to accomplish its work.
The official product will protect the car's warranty.

8. Describe the efforts and results in determining that this is the only vendor/contractor who can provide the goods, services or construction.
Research was done to determine which charging dock instills the car's warranty through phone conversations with Nissan and internet searches.

9. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

There are many other electric car charging stations/docks on the market. Most are branded to the maker of the car that is purchased to insure its warranty.

10. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; and 2) completed mandatory training.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Gregory P. Barbour	NELHA	808-327-9585	gb@nelha.org

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Price Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.

Mary Alice Evans
for

Department Head Signature

11-10-11

Date

For Chief Procurement Officer Use Only

11. Date Notice Posted: 11-15-11

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

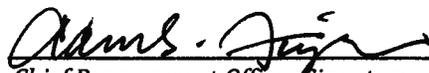
Chief Procurement Officer
State of Hawaii
P.O. Box 119
Honolulu, HI 96810-0119

12. Chief Procurement Officer (CPO) Comments:

This request does not meet the requirements of sole source procurement pursuant to HRS §103D-306. The department has not provided justification other than the product selected is a preferred charging partner of the all-electric Nissan LEAF.

Request is returned with no action required, as department has withdrawn their request to conduct procurement pursuant to HRS Chapter 103D.

Approved Disapproved No Action Required


Chief Procurement Officer Signature

11/29/2011
Date