

STATE OF HAWAII  
NOTICE OF AMENDMENT TO SOLE SOURCE CONTRACT

'03 AUG 25 P12:27

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

FROM: Department of Agriculture  
(Department/Division/Agency)

Name of Contractor: Hawaii Tropical Flower Council (HTFC)

Sole Source Reference Number: 02-85-R Contract Number: 49870

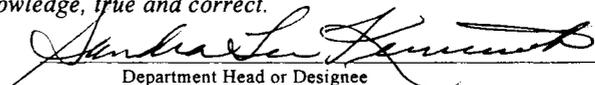
Description of goods, services, or construction:  
  
New tropical flower development, website development, design workshop/product monitoring, and packaging improvements.

Approval to amend is submitted in order to:  
 Revise the scope of services for the contract as follows:  
  
 Increase the contract price by 10 % or more:  
Original Contract Price: \$ \_\_\_\_\_ Amended Contract Price: \$ \_\_\_\_\_

This / These amendment(s) are necessary because:  
  
The HTFC has experience delays in developing their new logo. This has also pushed back their other projects such as their website development and packaging improvements. The HTFC is also participating in tropical flower promotions/workshops in October. This contract is scheduled to terminate on September 18, 2003. They would like an extension until March 15, 2004. There are no changes to the scope of services and no increase in the contract price.

Direct questions to: Donna Shima Phone: 973-9465

Pursuant to § 103D-306, HRS, and § 3-122-83, HAR, I certify that the information provided above is, to the best of my knowledge, true and correct.

 8/22/03  
Department Head or Designee Date  
Chairperson, Board of Agriculture  
Title (If other than Department Head)

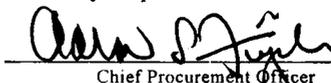
Date Posted: AUG 26 25 2003

A copy of this notice of amendment shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice of intent to amend a sole source contract within seven (7) calendar days from the date of this notice was posted to:

Chief Procurement Officer  
Office/Agency Department of Agriculture  
Address 1428 South King Street  
Honolulu, Hawaii 96814

Please ensure adherence to applicable administrative and statutory requirements.

APPROVED  DISAPPROVED  9/18/03  
Chief Procurement Officer Date

02 JUN 19 P12:35

REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: CHIEF PROCUREMENT OFFICER, STATE PROCUREMENT OFFICE

FROM: Department of Agriculture  
(Department/Division/Agency)

RE: REQUEST FOR SOLE SOURCE APPROVAL

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:  
New tropical flower development, website development, design workshop/product monitoring, and packaging improvements

Name of Vendor: Hawaii Tropical Flower Council (HTFC)

Cost: \$150,000.00

Term of Contract: From Date of Execution To 1 year after date of execution

Prior Sole Source Reference No. (s), if any: none

(1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

This project requires different areas of knowledge and expertise within the tropical flower industry. For instance, the development of new tropical flowers requires breeding expertise, the website development requires an extensive background of industry information and the design workshop will require an experienced floral designer. There are various individuals within the HTFC that have this expertise and can help develop and monitor the various aspects of this project.

(2) How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

The HTFC is a statewide trade organization that represents Hawaii tropical flower, foliage, nursery and florists. Their purpose is to promote and market the various types of tropical flowers and to serve as a clearinghouse of issues that face the industry overall.

(Attach Additional Sheets if Necessary)

- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

There are no other statewide Hawaii tropical flower organization to execute this project.

Direct questions to: Donna Shima ph. 973-9465  
A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.

  
Department/Agency Head

Authorized Designee

Title: \_\_\_\_\_

Date: \_\_\_\_\_

6/17/02

Date: \_\_\_\_\_

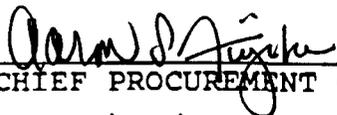
CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements.

This expenditure may be processed through a purchase order:  
Yes \_\_\_\_\_ No . If no, a contract must be executed and funds certified.

APPROVED

\_\_\_\_\_ DENIED

  
CHIEF PROCUREMENT OFFICER

Date: \_\_\_\_\_

6/27/02