



**11 OCT -4 P1 :47 STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE**

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: DLNR/DOFAW/MAUI
Name of Requesting Department

Pursuant to HRS §103D-306, and Subchapter 9, HAR Chapter 3-122, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.
Bulk purchase of Ultra-Low Sulfur Highway Diesel Fuel and Multi Weight Oil on Molokai.

2. Vendor/Contractor Name: Island Petroleum, Inc.	3. Amount of Request: \$ 6,600.00
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4. Term of contract (shall not exceed 12 months), if applicable: From: Approval Date To: 12 mos. After appro. Date	5. Prior Sole Source Ref No.:
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6. Features: Describe in detail the unique features, characteristics, or capabilities of the goods, services or construction.
Bulk fuel and bulk multi weight oil.

7. Essential features: Describe in detail how the unique features, characteristics, or capabilities of the goods, services, or construction are essential for the department to accomplish its work.
Fuel and oils needed for equipment to accomplish work projects. Due to equipment capacity and demand, must purchase in bulk.

8. Describe the efforts and results in determining that this is the only vendor/contractor who can provide the goods, services or construction.
Island Petroleum, Inc. is the only vendor on the island of Molokai that dispenses bulk fuel.

9. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.
 No other bulk vendor on Molokai; interisland shipping of these items would be cost prohibitive.

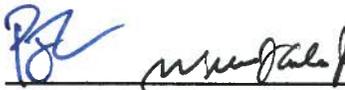
10. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; and 2) completed mandatory training.
 (Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
John S. Cumming <i>yes</i>	DLNR/DOFAW/MAUI	808-984-8100	John.S.Cumming@hawaii.gov
Jo-Ann S. Kono <i>no</i>	DLNR/DOFAW/MAUI	808-243-4658	Jo-Ann.S.Kono@hawaii.gov
Evonne L. Rodrigues <i>no</i>	DLNR/DOFAW/MAUI	808-984-8106	Evonne.L.Rodrigues@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Price Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.


 Department Head Signature

6/3/11
 Date

For Chief Procurement Officer Use Only

11. Date Notice Posted:

10-4-11

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

Chief Procurement Officer
State of Hawaii
P.O. Box 119
Honolulu, HI 96810-0119

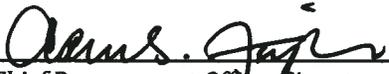
12. Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's representation that Island Petroleum, Inc. is the only authorized vendor on Molokai to provide bulk diesel fuel. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

Approved

Disapproved

No Action Required


Chief Procurement Officer Signature

10/31/2011
Date