



STATE PROCUREMENT OFFICE '11 AUG 10 P1:46  
**NOTICE & REQUEST FOR SOLE SOURCE**

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer  
FROM: Department of Labor and Industrial Relations  
Name of Requesting Department

Pursuant to HRS §103D-306, and Subchapter 9, HAR Chapter 3-122, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.  
To plan, promote, and coordinate the 12th Biennial Governor's Pacific Rim Safety and Health Conference at the Hawaii Convention Center on April 16-18, 2012 for 350 to 400 Safety and Health Professionals, new and collateral duty Safety and Health personnel, and students enrolled in the Honolulu Community College-Occupational, Environmental, and Safety Management curriculum. Provide Safety and Health speakers, exhibits, and 90+ vendors to promote safety and health related products and services.

2. Vendor/Contractor Name: Am. Society of Safety Engineers-HI Chapter	3. Amount of Request: \$ 30,000.00
4. Term of contract (shall not exceed 12 months), if applicable: From: <del>8/1/2011</del> <sup>8/10/11</sup> <sub>11A.</sub> To: 4/30/2012	5. Prior Sole Source Ref No.: n/a

6. Features: Describe in detail the unique features, characteristics, or capabilities of the goods, services or construction. The Hawaii Chapter of the American Society of Safety Engineers is the sole non-profit organization that coordinated the Governor's Pacific Rim Safety and Health Conference.

7. Essential features: Describe in detail how the unique features, characteristics, or capabilities of the goods, services, or construction are essential for the department to accomplish its work.  
One of Hawaii Occupational Safety and Health's strategic goals is to change workplace culture by promoting programmatic/systematic approaches to safety and health and making safety and health information readily accessible to employers, workers, and the general public. The 12th Biennial Governor's Pacific Rim Safety and Health Conference will provide information to the target groups.

8. Describe the efforts and results in determining that this is the only vendor/contractor who can provide the goods, services or construction.  
The American Society of Safety Engineers has been coordinating the Governor's Pacific Rim Safety and Health Conference over the past 20 years. The conference name and logo is own by the association.

9. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

The American Industrial Hygiene Association - Hawaii Chapter does not have the resources to coordinate a conference of this size.

10. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; and 2) completed mandatory training.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Carol Kanayama	WDD/DLIR	808 586-8825	carol.h.kanayama@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Price Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.**

**I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature

AUG 08 2011

Date

**For Chief Procurement Officer Use Only**

11. Date Notice Posted: 8/11/11

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

Chief Procurement Officer  
State of Hawaii  
P.O. Box 119  
Honolulu, HI 96810-0119

12. Chief Procurement Officer (CPO) Comments:

Approval is based on the department's representation that Am. Society of Safety Engineers-HI Chapter is the sole organization coordinating the event. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

Approved       Disapproved       No Action Required

*Charles A. [Signature]*      8/18/2011  
Chief Procurement Officer Signature      Date

# Pac Rim 2012 - Call for Speakers

## Speaker Application

Forward Applications to Howard Hendricks at

[ASSEHawaii@gmail.com](mailto:ASSEHawaii@gmail.com)

## 12th Biennial Governors Pacific-Rim Safety and Health Conference 2012

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April 16-18, 2012  
Hawaii Convention Center,  
Honolulu, HI



First Class educational conference featuring  
top global safety and health speakers

Offering a wide range of vendor displays  
Exhibitors Applications, forward to Joanna at  
[Pacrim2012exhibits@gmail.com](mailto:Pacrim2012exhibits@gmail.com)

[.Contact WebMaster](#)

# Pac-Rim Program Information

## 12<sup>th</sup> Biennial Governor's Pacific-Rim

*Safety and Health Conference*

*Safety Has No Limits*

**April 16, 17, and 18, 2012**

Join us in  to get enlightened on global safety and health opportunities and issues!



Kukui is a symbol of enlightenment, protection, and peace

Visit [www.assehawaii.org/pacrim](http://www.assehawaii.org/pacrim) for more information

Conference and Speaker Information:  
[ASSEHawaii@gmail.com](mailto:ASSEHawaii@gmail.com)

*Am. Society of  
Safety Engineers  
HI chapter*

Exhibit Information:  
[Pacrim2012exhibits@gmail.com](mailto:Pacrim2012exhibits@gmail.com)

The 12<sup>th</sup> Biennial Governor's Pacific Rim Safety and Health Conference will be held at the Hawaii Convention Center.

This is a gathering of hundreds of top health, safety, and environmental professionals in this **global safety and health conference**.

The conference will feature over 60 speakers, including keynote speakers covering important opportunities and issues facing our global market. Topics range from economic impact to health, safety, and environmental initiatives to corporate social responsibility.

Visit over 100 exhibits showcasing the latest and greatest products.

Best of all, it is a **global conference in Hawaii**.