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**STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE**

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: DBEDT/Foreign-Trade Zone  
Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:  
Monitor, maintain, and repair the Foreign-Trade Zone's Security Management System (SMS). This system consists of an intrusion detection system, access control system, and video surveillance system with is supported by a computer graphical user interface over a virtual private network connection.

4. Vendor Name: Security Resources, LLC  
Address: 99-1191 A Iwaena Street  
Aiea, Hawaii 96701

5. Price:  
\$9,500.00

6. Term of Contract:  
(mm/dd/yyyy) From: July 1, 2011 To: June 30, 2012

7. Prior Sole Source Ref No.  
\_\_\_\_\_

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:  
The FTZ Security Management System utilizes the Passport and IdentiPass software and specialized hardware for system monitoring and control, as well as access authorization to the FTZ. Security Resources, LLC is the sole provider of these systems in Hawaii and is the only vendor authorized to properly install and maintain the system. This request is pursuant to HAR Section 3-122-81, Number 7.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:  
The Foreign-Trade Zone operates a bonded warehouse. The SMS must remain operational at all times in order to ensure the FTZ building and bonded warehouse are secure and the processing of cargo remains compliant with U.S. Customs Regulations.

REQUEST FOR SOLE SOURCE (Cont.)

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: Other service providers for these systems are mainland based which would prohibit timely response to maintenance and service calls.

12. Direct any inquiries to:

Department: DBEDT/Foreign-Trade Zone

Contact Name/Title: Gregory P. Barbour *David Sikkink*

13 Phone Number:

587-5374

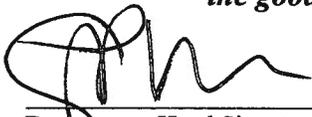
Fax Number:

586-2512

Expenditure may be processed with a purchase order/pCard:  Yes  No  
If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.

*for*  


Department Head Signature

*6/15/11*  
Date

Reserved for CPO Use Only

15 Date Notice Posted: 7/7/11

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

Approval is based on the department's representation that Security Resources, LLC is the only security company in the Sate able to monitor, maintain, and repair their security management system and with the understanding that a new solicitation be issued within the next four years or as the need arises whichever occurs first. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

17.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

*James J. [Signature]*  
Chief Procurement Officer

*7/25/2011*  
Date



**What procurements have been determined to be sole source?**

- ◆ The Procurement Policy Board has approved 7 sole source procurements pursuant to section 3-122-81, HAR.
  1. Rental of booth space for exhibits at conventions and trade shows when organized by a single sponsor;
  2. For the repair, replacement, installation or relocation of public utility company equipment or facilities;



3. Annual license renewal and maintenance for computer software;
4. Procurement of computer software conversions, modifications, and maintenance for existing programs from the manufacturer of the software;
5. Transcripts of court proceedings;



6. Repair and Maintenance services and supplies from the original manufacturer or its designated representatives; when the manufacturer or its designated representatives is required to provide the services and supplies to retain the manufacturer's warranty or guarantee;
  7. Procurement of equipment upgrades from the original manufacturer to existing equipment and information technology hardware, when the upgrades can only be obtained from the manufacturer.
- ◆ Goods or services listed in section 3-122-81, HAR, may be procured as necessary and has no dollar limitations.



- ◆ If using any of the 7 items, agencies shall cite on purchase order, contract, MOU, etc., "Approved for Sole Source Procurement pursuant to HAR section 3-122-81, No. \_\_\_" (insert number from list). Use of the SPO Form 10 or 10A is not required. The procurement may be subject to reporting in the PRS.