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STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
2. FROM: DOH/FHSD/CSHNB/Early Intervention Section
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
EIS is seeking to purchase the Battelle Developmental Inventory (BDI-2) Mobile Data Solution software application and the digital format of the scoring booklets. This will allow staff to gather the data to determine eligibility via laptops versus having to write the data into the hard copy scoring booklets. This data can then be automatically uploaded from the laptop to the data manager, eliminating having to enter the information a second time into the data manager from the booklets, saving a significant amount of time and cost.

The BDI-2 package is a developmental evaluation tool, approved by the Hawaii Early Intervention Coordinating Council (HEICC), which the State currently uses to determine eligibility of children referred for early intervention services. The BDI-2 package includes kits with scoring programs and manipulatives, scoring booklets, data manager for report purposes, and the associated training.

4. Vendor Name: Houghton Mifflin Harcourt Publishing Company
Address: 222 Berkeley Street
Boston, MA 02116-3748

5. Price:
\$5,000.00

6. Term of Contract: From: 07/01/2011 To: 12/31/2011
(mm/dd/yyyy)

7. Prior Sole Source Ref No.
10-043-D

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:
The unique feature of the Battelle, among standardized tools, is the use of parent input into the evaluation process. It can also be used three (3) times during a year, whereas others only allow for a single use. Another key consideration is the approval of the HEICC which is required per the Hawaii Early Intervention State Plan. The Battelle Developmental Inventory package has been approved and it is agreed that it best addresses the changes in eligibility requirements included in revisions to the Hawaii Early Intervention State Plan brought about as a result of recent budget cuts.

The Department of Health, Family Health Services Division, Children with Special Health Needs Branch, Early Intervention Section (EIS) provides infant and toddler developmental services to children under the age of three (3) with special needs and their families. These services are based on criteria outlined in P.L. 108-446, known as the Individuals with Disabilities Education Act (IDEA), Part C, and the Hawaii Early Intervention State Plan.

REQUEST FOR SOLE SOURCE (Cont.)

16.

This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

17.

APPROVED DISAPPROVED NO ACTION REQUIRED

Adams. Jyl
Chief Procurement Officer

7/18/2011
Date