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# STATE PROCUREMENT OFFICE NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

- 1. TO: Chief Procurement Officer
- 2. FROM: Department of Labor and Industrial Relations  
Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

The Department of Labor and Industrial Relations, Workforce Development Division (WDD) conducted an RFP in 2005 for a comprehensive statewide MIS that included case management records, an electronic job board for public users and staff and reports that meet federal and state requirements. As a result, in February 2006, WDD contracted Geographic Solutions Inc., to develop, manage and maintain the Hirenet Hawaii system. The contract and RFP allowed four (4) annual extensions, pending satisfactory performance. However, the contract and RFP included language stating the STATE reserves the right to negotiate the cost of any additional services beyond the fourth extension period, which expires on June 30, 2011.

WDD is requesting sole source approval to continue the annual license and software maintenance of the contract for one year with option to extend, contingent upon satisfactory performance and/or availability of funds.

4. Vendor Name: Geographic Solutions, Inc. Address: 1001 Omaha Circle Palm Harbor, Florida 34683		5. Price: \$714,958.00
6. Term of Contract: (mm/dd/yyyy) From: 07/01/2011 To: 06/30/2012	7. Prior Sole Source Ref No. 0	

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:

GeoSol designed the HireNet Hawaii software and customized it to WDD specifications and Hawaii's needs for data collection, case management, job referrals, providing services and reporting. GeoSol retains the ownership rights and copyright to the Virtual One Stop system. Therefore, GeoSol is the only vendor that is able and authorized to maintain the HireNet Hawaii website.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

The HireNet Hawaii software is essential because it has been customized to serve the unique needs of DLIR and its jobseeker and employer clients, meet federal reporting requirements, and serve different providers state wide. Some of the essential services required by the federal government include conducting job matching and referrals, managing clients and their records, listing job openings, developing managerial reports for local offices and counties, and recording case management services and plans. Information on jobs, employers and jobseekers are stored in the HireNet Hawaii system and managed to effectively and efficiently serve its users. In addition, the software has been customized to facilitate data transfers with the Unemployment Insurance Division's computer system to generate reports required by the United States Department of Labor.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

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Geographic Solutions Inc., retains the ownership rights and copyright to the Virtual One Stop system (HireNet Hawaii). Therefore, it is the only vendor that is able/authorized to maintain the HireNet Hawaii software.

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

12. Direct any inquiries to:

Department: Labor and Industrial Relations  
Contact Name/Title: Russell Ogawa, Program Specialist

13 Phone Number:

(808) 586-8820

Fax Number:

(808) 586-8822

Expenditure may be processed with a purchase order/pCard:  Yes  No  
If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

MAY 11 2011

Department Head Signature

Dwight Takamine, Director, Labor and Industrial Relations

Date

Reserved for CPO Use Only

15 Date Notice Posted: 5/17/11

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

This request is disapproved as it lacks justification as a sole source as there are other vendors that are able to provide internet services. The department has not established that the service required has a unique feature, characteristic or capability essential to the department to accomplish its work and is available from one supplier or source in accordance with HAR section 3-122-81(c). The department should immediately begin the solicitation process and is advised to submit form SPO-03 to temporarily continue services until a new contract is executed.

17.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

Chief Procurement Officer

6/14/2011  
Date