



11 MAY 11 2:33 PM  
**STATE PROCUREMENT OFFICE**  
**NOTICE & REQUEST FOR SOLE SOURCE**

STATE PROCUREMENT OFFICE  
 STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: Transportation/Highways/Motor Vehicle Safety Office  
 Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:  
 To provide access to telecommunication services for:  
 a. Driver services - Commercial Driver License Information System (CDLIS), the Problem Driver Pointer System (PDPS), and Social Security On-Line Verification (SSOLV); and  
 b. Vehicle services: Electronic Lien and Title (ELT) System.

4. Vendor Name: American Assn of Motor Veh Administrators  Address: AAMVA 4301 Wilson Boulevard, Suite 400 Arlington, VA 22203-1867	5. Price: \$120,000
6. Term of Contract: (mm/dd/yyyy) From: 07/01/2011 To: 06/30/2012	7. Prior Sole Source Ref No. 11-001-D

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: AAMVA was contracted by the federal government to develop the information system for states to carry out the requirements under the Commercial Motor Vehicle Safety Act of 1986 and the National Driver Register Act. AAMVA continues to be contracted by the federal government to upgrade and enhance CDLIS and PDPS. AAMVA's telecommunication network provides the sole means for the Hawaii Driver License System to implement the requirements of the Commercial Driver's License and the National Driver Register programs.  
 Note: The vendor is to be paid on a purchase order basis as noted in S.S. # 01-49-J. Previous sole source reference numbers include 98-116-J, 99-83-R, 00-51-R, 03-14-R, 04-47-M, 06-049-C/V, 09-034-B, and 11-001-D

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:  
 AAMVA services provide the response times and interconnectivity with other states as mandated by the CMVSA Act of 1986.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

No other source for the service is available. All 51 jurisdictions use the AAMVA service.

12. Direct any inquiries to:

Department: Transportation

Contact Name/Title: Peggy Umetsu/highway safety specialist

13 Phone Number:

692-7656

Fax Number:

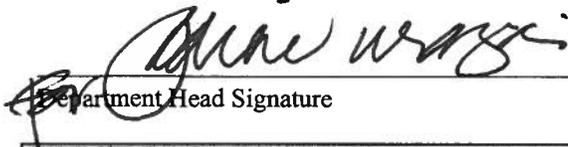
692-7665

Expenditure may be processed with a purchase order/pCard:  Yes  No

If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14. *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

  
Department Head Signature

5/6/11

Date

**Reserved for CPO Use Only**

15 Date Notice Posted: 5/13/11

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

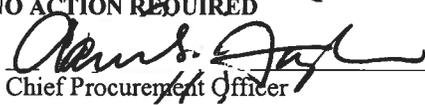
Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119

16. Chief Procurement Officer's comments:

This approval is granted based on the department's representation that AAMVA is the only company that can provide access to the nation-wide data base that is in compliance with the CMV Safety Act of 1986. Sole source contracts in excess of \$100,000 require cost or pricing data pursuant to HAR chapter 3-122, subchapter 15. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

The contact person, Peggy Umetsu on 05/13/11, via a telephone conversation with SPO staff has stated that she is no longer involved in procurement activities and that Ms. Jamie Ho is responsible for this request. As a reminder, individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate. Procurement requests submitted to the SPO listing departmental personnel without written delegated procurement authority and the appropriate mandatory procurement training will be returned with no action taken.

17.  APPROVED  DISAPPROVED  NO ACTION REQUIRED

  
Chief Procurement Officer

5/23/2011  
Date